

# **Fire District 3**

*"more than fire..."*

## **BOARD OF FIRE COMMISSIONERS MINUTES**

Monday January 8, 2018

The Board Meeting is called to order at **1800 hrs. by Chairman Jon Couture**. Fire Commissioner Dick Deleissegues, Fire Chief/Secretary Scott Sorenson, Battalion Chief Dave O'Brien, Captain Brian George, and Firefighter Tony Mitchum were present. There was also a large audience in attendance for the oath of office in ceremony.

### **Minutes**

The minutes of the December 11, 2017 meeting were reviewed. Fire Commissioner Jon Couture made a motion to approve the minutes as written. Chairman Dick Deleissegues seconded the minutes as written. The motion passed 2-0.

### **Correspondence**

- The Washington Fire Commissioners Quarterly Report was discussed.
- 2017 Run Report was reviewed (attached).

### **Financial Report**

- Investments in Fund 6204 \$ 3,277,832.19
- Transmittal #FD312192017 \$ 342,272.51
- Transmittal #FD3010812018 \$ 135,532.09
- Payroll Transmittal December 25, 2017 \$ 167,388.34
- Fire Commissioner Jon Couture made a motion to approve the minutes as written. Chairman Dick Deleissegues seconded the minutes as written. The motion passed 2-0.

### **Oath of Office Ceremony**

- Chairman Dick Deleissegues administered the oath of office to Captain Brian Brault, Captain Craig Martinell Firefighter and Fire Chief Scott Sorenson.
- Family members pinned badges on each.
- The meeting paused for photos and celebration for the newly appointed.

### **Old Business**

- Budget update. Chief Sorenson reported the final budget will be ready for approval at the January 22nd meeting.
- Contract Negotiations - Commissioner Couture reported good progress on negotiations. Should be completed soon.
- Awards Ceremony - Chief Sorenson reported that the awards will be held at the Battle Ground Community Center on February 26th. There is a Board meeting that evening, Commissioners Deleissegues and Couture discussed the possibility of scheduling it prior to the ceremony.
- Employment recruitment update - Chief Sorenson reported that (27) Administrative Assistant and (9) Assistant Chief candidates have applied, and that we are in the process of planning assessments.
- Station 32 floor update - Chief Sorenson and Battalion Chief reported on the progress. The adjuster reported to O'Brien that he is working on it.
- The Station 34 Surplus Resolution 2018-01 and associated price list was reviewed. Fire Commissioner Jon Couture made a motion to approve the resolution as written. Chairman Dick Deleissegues seconded the minutes as written. The motion passed 2-0.

- City of Battle Ground - Commissioner Couture reported on the December 8th meeting. Commissioner Deleissegues requested that we put on the next agenda Board Members attendance at City Council Meetings.
- Payroll - Clark County Payroll System (Workday) update - Chief Sorenson reported that we are still looking options.
- New tender final acceptance - Chief Sorenson reported that he will complete final acceptance inspection in Spokane on January 12, 2018.

### ***New Business***

- Lateral personnel leaving - Chief Sorenson reported the real possibility of (3) lateral personnel returning to CCFR.
- FF/EMT FF/PM Hiring - Chief Sorenson reported that Chief interviews will be scheduled for candidates on the current eligibility list.
- CRESA Service Agreement - Chief Sorenson reported on the transition of CRESA from a Non-Legal Entity classification under the Interlocal Cooperation Act under RCW 39.34.030 to a Public Development Authority under RCW 35.21.730.
- Classification promotions - Chief Sorenson reported that Captain Wagar, Captain Meyer, Captain George, FF Alexander, FF Graham, FF Morris, FF Franklin-Lyons, FF Rhine have all met requirements to move up in classification rank. Congratulations to all!

***Questions and Comments from the Audience*** - none.

***Executive Session*** - none.

### ***Meeting Schedule***

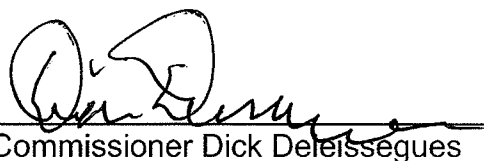
- |                             |            |   |
|-----------------------------|------------|---|
| • Tuesday, January 16, 2018 | 18:00 hrs. | BG City Council Meeting                             |
| • Monday, January 22, 2018  | 18:00 hrs. | 2018 Final Budget Hearing                           |
| • Monday, February 5, 2018  | 18:00 hrs. | BG City CRESA Tabletop Exercise                     |
| • Monday, February 12, 2018 | 18:00 hrs. | Commissioner Meeting                                |
| • Monday February 26, 2018  | 18:00 hrs  | Commissioner Meeting and Awards BG Community Center |

### ***Adjournment***

The meeting was adjourned at 19:04.



Fire Commissioner Jon Couture



Fire Commissioner Dick Deleissegues

---

Fire Chief/Secretary Scott Sorenson