

Fire District 3

"more than fire..."

BOARD OF FIRE COMMISSIONERS MINUTES

Monday February 26, 2018

The Board Meeting was called to order at **1600 hrs. by Chairman Dick Deleissegues**. Fire Commissioner Jon Couture, Fire Commissioner Buck Heidrick, and Fire Chief/Secretary Scott Sorenson, Captain Barbara Widlund, Captain Brian George, FF/PM Andre Zaloch, and Administrative Assistant Savanna Wood, Battalion Chief Sean Smith, Captain Nolan Myer, FF Tyler Rhine and FF Nick Martin were present.

Oath of Service for Zachary Helmes

- Zachary Helmes was administered his Oath of Service by Commissioner Deleissegues. A short celebration with his family was held.

Minutes

- Minutes of the February 12th and 15th, 2018 were reviewed and approved. Fire Commissioner Buck Heidrick made a motion to approve the minutes as written, Commissioner Jon Couture seconded the motion. The motion passed 3-0.

Correspondence

- An email from Helga Pratt concerning tax statements and related increases was reviewed. The Board reviewed suggested options. The consensus was to keep an eye on public comment.
- The notification meeting concerning SW Washington Commissioners held on March 1, 2018 was discussed. The Board did receive notification of this meeting.
- Citizens Complaint concerning a SW Clean Air Citation was presented to the Board. The resident was concerned about FD3 involvement and was disputing the evidence of an illegal burn. Chief Sorenson researched the incident and found that FD3 followed all procedures correctly. The resident was contacted and informed of the findings.

Financial Report

- Investments in Fund 6204 \$ 2,837,478.34
- Transmittal #FD302262018 \$ 78,758.18
- Payroll Transmittal February 25, 2018 \$ 196,031.43
- Fire Commissioner Buck Heidrick made a motion to approve the financial report as written, Commissioner Jon Couture seconded the motion. The motion passed 3-0.

Old Business

- Awards Ceremony - the years of service for Commissioner Heidrick and Commissioner Couture were reviewed. Years of service are presented for the year in review. In this case it is a 2017. Both will receive their awards for 2018 at the next ceremony.
- Station 32 Floor - no update.
- 1972 Kenworth Surplus - the Board discussed offering Clark County Fire District 13 the surplus tender. Chief Sorenson will follow up with them.
- Public Affairs Update - Chief Sorenson presented a Audit Press Release for review.
- Commissioner Timesheets - the Board reviewed their timesheets.

New Business

- Staffing Needs - Chief Sorenson discussed changes to the organization and the need to hire another FF/EMT to fill in for the promotion of Captain Widlund.
- Coffee with the Chiefs May 10th - Chief Sorenson will be meeting with the public and BGPD Chief Richardson to discuss and answer questions involving emergency management, preparedness and response.

- Battle Ground Chamber of Commerce Community Service Awards - Chief Sorenson attended the event held on February 22nd at the Battle Ground Community Building. The event program a was reviewed by the Board.
- Reader Board(s) - Chief Sorenson updated the progress on variable message signs for Station 33 and Station 35.
- Assistant Chief Job Description update - Chief Sorenson presented the updated Assistant Job Description.
- Assistant Chief Contract - Chief Sorenson presented the Board the draft Assistant Chief contract for review.

Questions and Comments from the Audience - none

Executive Session - none

Meeting Schedule

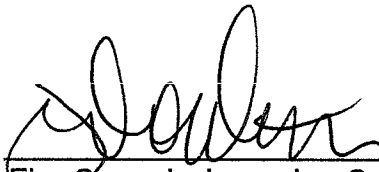
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|----------------------------|------------|-------------------------------|
| • Monday February 26, 2018 | 18:00 hrs | Awards at BG Community Center |
| • Monday March 5, 2018 | 18:00 hrs. | BG City Council |
| • Monday March 12, 2018 | 18:00 hrs | Commissioner Meeting |
| • Monday March 19, 2018 | 18:00 hrs. | BG City Council Couture |
| • Monday March 26, 2018 | 18:00 hrs | Commissioner Meeting |

Adjournment

16:45



Fire Commissioner Dick Daleissegues



Fire Commissioner Jon Couture



Fire Commissioner Buck Heidrick



Fire Chief/Secretary Scott Sorenson