

# **Fire District 3**

*"more than fire..."*

## **BOARD OF FIRE COMMISSIONERS MINUTES**

Monday, March 26, 2018

The Board Meeting was called to order at **1800 hrs. by Chairman Dick Deleissegues.**

Fire Commissioner Jon Couture, Fire Commissioner Buck Heidrick, Fire Chief/Secretary Scott Sorenson, Assistant Chief Barbara Widlund, Captain Larry Bauska, FF/PM Clayton Morris, and FF A Kotov were present.

The **Oath of Service** for Kyle Ervin, Daniel Taylor, and Caleb Dunn was administered his Oath of Service by Commissioner Deleissegues. A short celebration with his family, friends, and coworkers was held after.

### **Minutes**

- The Minutes of March 12, 2018, were approved as written.

### **Correspondence**

- Enduris Board of Directors Election notice was received by the Board.
- Washington Fire Commissioners 2017 Annual Report was reviewed by the Board.
- Hockinson Heights Thank You, Card, was reviewed by the Board.
- Prince of Peace Thank You was reviewed by the Board.
- February Run Statistics was reviewed by the Board.

### **Financial Report**

• Investments in Fund 6204	\$	2,686,288.46
• Transmittal #FD303262018	\$	31,371.65
• Payroll Transmittal March 22, 2018	\$	177,005.93

### **Old Business**

- Station 32 Floor – Chief Sorenson reported that Chris DeSimone with Evergreen Adjustment is waiting for the Geotech report to proceed. We should have more information the week of April 2.
- 1972 Kenworth – Chief Sorenson reported that the intergovernmental transfer to Clark County Fire District 13 was completed. Document attached.
- Public Affairs Update – Chief Sorenson reported that the next release will review levy progress. The Board recommended staffing and ladder truck be covered.
- Commissioner Timesheets were reviewed.
- Staffing - Chief Sorenson reported that the Training Captain will be Joe Gray and that Ryan Nohrenberg results are completed. Joe will start April 2nd and Ryan April 1<sup>st</sup>. Ryan will receive Oath of Service on April 9<sup>th</sup>, Joe on April 23<sup>rd</sup>.
- Don Breakey - Chief Sorenson reported that Don is doing well and now at home.
- Battle Ground City Council participation – Chief Sorenson presented the opinion of Brian Snure concerning more than one Board member attending the City of Battle Ground City Council Meetings. In his opinion, RCW 42.30.070 provides in part that *"It shall not be a*

violation of the requirements of this chapter for a majority of the members of a governing body to travel together or gather for purposes other than a regular meeting or a special meeting..." This allows a quorum to appear at a City Council meeting as long as they do not discuss District business. However, if there is any potential that District business may be discussed between the two commissioners, then it would probably be prudent to use the potential notice of quorum form that the City uses to avoid any allegations that the commissioners are violating the OPMA.

- Washington State Treasurer Local Program – Chief Sorenson provided the Equipment Financing Checklist to the Board, and that the Local Program Office has been contacted. Our paperwork for the ladder truck financing is due June 11<sup>th</sup>.
- IT Change – Chief Sorenson reported that the change is underway, the focus is compliance and updating the system for user efficiency and effectiveness. These changes may result in a significant increase in Google G Suite costs. FF/PM Dustin Waliezer and reported that he had completed an assessment of the system and is currently configuring the server and adding a backup server at Station 35, and will follow with additional system upgrades. Commissioner Heidrick asked up about cloud-based backup, that will be considered with cost and effectiveness.

#### **New Business**

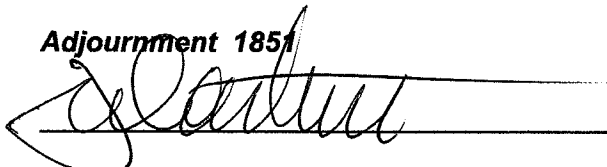
- State of the County – Chief Sorenson attended the State of the County held on March 20<sup>th</sup>.
- Brush Prairie station site and light industrial proposal – at the State of the County meeting, the Rural Land Bank and Freight Rail Dependant Use Advisory Committee was discussed. Chief Sorenson contacted Mark Boldt concerning the current state of the Rural Land Bank proposal, Council Member Boldt stated that it is in court and that the Freight Rail may or may not happen depending on the outcome of the process. Chief Sorenson will attend Freight Rail meeting on March 28 at CASEE at 1800.
- Strategic Plan Workshop Dates – Chief Sorenson proposed April 10, 11, 12, 17, 18, 19. The Board will get back on that.
- Budget Amendment - Chief Sorenson will bring back a budget amendment for IT and other minor changes at a future meeting.

**Questions and Comments from the Audience - none**  
**Executive Session - none**

#### **Meeting Schedule**

- |                         |            |                            |
|-------------------------|------------|----------------------------|
| • Monday April 2, 2018  | 18:00 hrs. | BG City Council - Couture  |
| • Monday April 9, 2018  | 18:00 hrs  | Commissioner Meeting       |
| • Monday April 17, 2018 | 18:00 hrs. | BG City Council - Heidrick |
| • Monday April 23, 2018 | 18:00 hrs  | Commissioner Meeting       |

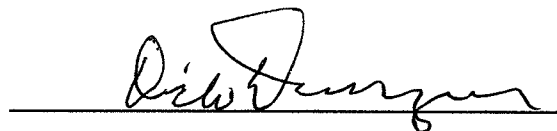
#### **Adjournment 1851**



Fire Commissioner Jon Couture



Fire Commissioner Buck Heidrick



Fire Commissioner Dick Deleissegues

Fire Chief/Secretary Scott Sorenson