

Fire District 3

"more than fire..."

BOARD OF FIRE COMMISSIONERS

AGENDA

Monday, April 23, 2018

The Board Meeting was called to order at **1800 hrs. by Chairman Dick Deleissegues**. Fire Commissioner Jon Couture, Fire Commissioner Buck Heidrick, Fire Chief/Secretary Scott Sorenson, Assistant Chief Barbara Widlund, Captain Brian George, and Firefighter Russel Franklin Lyons were present.

Minutes

- The Minutes of April 9, 2018, were approved.

Correspondence

- Washington Fire Commissioners Survey – Chief Sorenson reported that the survey will be completed. It is due on May 11, 2018.
- Hockinson Baseball Softball Program – Chief Sorenson presented Fire Prevention message that FD3 placed in the Hockinson High School Baseball Softball Program.
- The Enduris Annual Report was presented to the Board.
- Assistance to Firefighters Grant Application – Chief Sorenson reported that some local departments had received rejection notifications for SCBA applications. FD3 has received no notification to date.

Financial Report

- Investments in Fund 6204 \$ 2,662,178.83
- Transmittal FD304232018 \$ 96,542.57
- Payroll Transmittal \$ None
- Fire Commissioner Buck Heidrick made a motion to approve the financial report as written, Commissioner Jon Couture seconded the motion. The motion passed 3-0.

Old Business

- Station 32 Floor Update – Chief Sorenson reported that Enduris had been contacted concerning time frames. Enduris is aware of our concerns and is anticipating the Geotech report soon, and will look for that rather than hire a new Geotech at this point. They feel this would be the expedient manner to proceed.
- Commissioner Timesheets – the Commissioners reviewed for accuracy. No problems found.
- Staffing – Chief Sorenson reported that we are currently reviewing needs and considering appropriate dates for future Captain promotions.
- IT Change Update – Chief Sorenson reported on progress of current IT changes and the impacts. Overall, the changes have resulted in approximately \$25,000.00 over the budgeted amount. The additional costs were related to an upgrade to Google Suite to meet records retention requirements, and unanticipated equipment repair or replacement and software licensure and or upgrades.
- Strategic Plan Review Dates – dates were confirmed as May 8 and 9 at 6 pm at Station 31.
- Rail Freight Dependent Use Update – no new information. We will monitor the process and weigh in as appropriate.

New Business

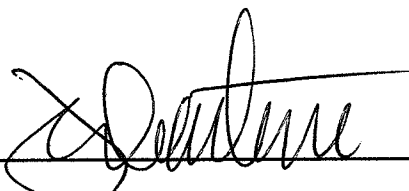
- Budget Amendment Update – Chief Sorenson requested that we consider this later in the year in order to capture any other possible changes. The Board concurred.
- Bauska Commendation – Chief Sorenson presented a copy of the commendation presented to Captain Bauska. The letter will also be presented with his shift.

Questions and Comments from the Audience ***Executive Session - none***

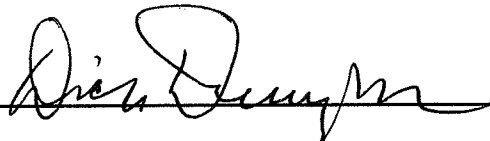
Meeting Schedule

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|-------------------------|------------|--------------------------------|
| • Monday May 7, 2018 | 18:00 hrs. | BG City Council - Deleissegues |
| • Tuesday May 8, 2018 | 18:00 hrs. | Commissioner Workshop |
| • Wednesday May 9, 2018 | 18:00 hrs. | Commissioner Workshop |
| • Monday May 14, 2018 | 18:00 hrs. | Commissioner Meeting |
| • Monday May 21, 2018 | 18:00 hrs. | BG City Council - Couture |
| • Tuesday May 29, 2018 | 18:00 hrs. | Commissioner Meeting |

Adjournment 18:24



Fire Commissioner Jon Couture

Fire Commissioner Buck Heidrick

Fire Commissioner Dick Deleissegues

Fire Chief/Secretary Scott Sorenson