

Fire District 3

"more than fire..."

BOARD OF FIRE COMMISSIONERS

MINUTES

Wednesday, May 30, 2018

The Meeting was called to order at 1800 hrs. by Chairman Dick Deleissegues. Fire Commissioner Jon Couture, Fire Commissioner Buck Heidrick, Fire Chief/Secretary Scott Sorenson, and Assistant Chief Barbara Widlund, were present.

Minutes

- The Meeting Minutes of May 14, 2018, were approval.
- The Workshop Minutes of May 16, 2018, were approval.

Correspondence

- A Rotary Certificate of Appreciation for the attendance and presentation by Assistant Chief Barbara Widlund, Firefighter Charlie Campbell, Firefighter Joe Stiffler, and Zane Norris to the Lewis River meeting on May 23, 2018.
- A thank you email from Jake Grindy for the courtesy, professionalism and hosting of an IFSAC Exam on May 19, 2018.
- A Cintas email on the help, professionalism and courtesy demonstrated by staff during fire extinguisher inspections on May 18, 2018.
- The April Run Report was reviewed (attached).

Financial Report

- Investments in Fund 6204 \$ 3,819,418.50
- Transmittal FD3 \$ 37,485.82.82
- Payroll Transmittal \$ 184,184.34
- Fire Commissioner Buck Heidrick made a motion to approve the financial report as written, Commissioner Jon Couture seconded the motion. The motion passed 3-0.

Old Business

- Station 32 Floor Update Chief Sorenson reported that a repair contract has been signed that twill begin the repair process. A structural engineer will be scheduled to create a detailed repair plan.
- Commissioner Timesheets – checked for accuracy.
- Staffing – Chief Sorenson recommended to the Board that we look at promoting from the current list in the fall when shift assignments are determined for 2019. The Board supported the recommendation.
- Strategic Plan Review – Chief Sorenson discussed the facilitation of the upcoming process. The Board preferred that we consider our option, to include internal and external facilitation. The primary focus of the Board is to get full participation by all staff/personnel. Chief Sorenson will bring back cost projections at the next meeting.
- Ladder Truck – Chief Sorenson reported on the progress of the truck and the financing of it. The chassis has been built. The application has been submitted to the Washington State Treasurer's Local Program.
- SCBA Grant Update – Chief Sorenson reported that The City of Battle Ground met with FEMA AFG on a trip to DC and reported our application has made it through the computer screening and is now to panel review.

- Fireworks Update – Chief Sorenson reported on the progress of recent Fireworks ordinance changes in the City of Battle Ground and Clark County. The City has adopted a 4 day sales and 2 days use ordinance. The County Councilors are considering an ordinance change.

New Business

- 2017 Financial Statements – Chief Sorenson presented the Board the recent Financial Statement prepared by Administrative Officer Michelle Eisenbeis. The document was turned into the State Auditor's office on May 13, 2018.
- Labor and Industries Visit – Chief Sorenson and Assistant Chief Widlund reported on a recent visit by Washington State Labor and Industries. We invited them, to come in and review our safety compliance. As a result, there was a list of minor corrections recommended by L&I.
- National Night Out August 7th – Chief Sorenson informed the Board about our participation in this event.
- Fire Risk Specialist Announcement – Chief Sorenson reviewed the announcement and reported to the Board that we will likely have internal applicants. We may also have an experienced member of the public who would be interested in volunteering. The Board expressed that we make sure insurance covers this work.
- Intern Resident Announcement – Chief Sorenson reported that the announcement has been posted on Daily Dispatch. The Board discussed the requirements of the position. Commissioner Couture suggested we consider additional EMS volunteer positions in the future.
- Community Risk Assessment – Chief Sorenson and Assistant Chief Widlund discussed progress on data collection. We should have good data in time for the Strategic Planning process.
- Columbian Story – Commissioner Deleissegues raised a question about sharing our diversity efforts as related to recruiting. The Board concluded that we stay the course and continue our efforts. Commissioner Couture proposed the idea of considering EMS responders in order to open more opportunity.
- IMT Participation – Chief Sorenson requested the Board's position on Administration personnel's IMT participation. The Board commented that it is generally a good thing to be involved with and the level of commitment should be managed by the Chief.

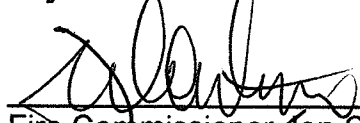
Questions and Comments from the Audience

Executive Session - none

Meeting Schedule

- | | | |
|------------------------|------------|------------------------------------------|
| • Monday June 4, 2018 | 18:00 hrs. | BG City Council Work Session – C Tran |
| • Monday June 4, 2018 | 19:00 hrs. | BG City Council - Heidrick |
| • Monday June 11, 2018 | 18:00 hrs. | Commissioner Meeting |
| • Monday June 18, 2018 | 18:00 hrs. | BG City Council Work Session – St35 Tour |
| • Monday June 18, 2018 | 19:00 hrs. | BG City Council - Deleissegues |
| • Monday June 25, 2018 | 18:00 hrs. | Commissioner Meeting |

Adjournment



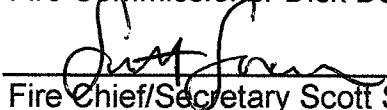
Fire Commissioner Don Couture



Fire Commissioner Buck Heidrick



Fire Commissioner Dick Deleissegues



Fire Chief/Secretary Scott Sorenson

April 2018 Incident Summary Report

	Area											Totals	
Description	32	34	35	31	4	33	22	26	7	51	Total	%	
EMS call, excluding vehicle accident with injury	8	4	145	47	3	13		2		1	223	66%	
Dispatched & cancelled en route			16	9	3	1	2	6			37	11%	
Motor Vehicle Accident with no injuries			8	2		1	1				12	4%	
Motor vehicle accident with injuries			4	2		3	1				10	3%	
Medical assist, assist EMS crew			3	5	1			1			10	3%	
False alarm or false call, Other			6	1							7	2%	
Public service assistance, Other			7								7	2%	
Smoke detector activation, no fire - unintentional			1	2		1					4	1%	
Authorized controlled burning		1		3							4	1%	
Assist invalid			4								4	1%	
Public service		1	1	1							3	1%	
Unauthorized burning	1		1	1							3	1%	
Passenger vehicle fire		1		1							2	1%	
No Incident found on arrival at dispatch address			1			1					2	1%	
Good intent call, Other			2								2	1%	
Electrical wiring/equipment problem, Other		1		1							2	1%	
Assist police or other governmental agency			2								2	1%	
Building fire									1		1	0%	
Smoke detector activation due to malfunction			1								1	0%	
Accident, potential accident, Other			1								1	0%	
Alarm system sounded due to malfunction			1								1	0%	
Power line down	1										1	0%	
Heat from short circuit (wiring), defective/worn			1								1	0%	
Total:	10	8	205	75	7	20	4	9	1	1	340	100%	
Percent of Total:	3%	2%	60%	22%	2%	6%	1%	3%	0%	0%	100%		

Note, Incident range is from 04/01/2018 - 04/30/2018

Automatic/Mutual Aid:

Current*	YTD
Given:	81
Received:	38

*Current is for the above noted incident range.

Year To Date:

2018	2017	2016	2015
Call Count:	1,353	1,335	1,134
	101%	118%	273%

=+/- of previous year (rounded):