

# ***Fire District 3***

***"more than fire..."***

## **BOARD OF FIRE COMMISSIONERS**

### **MINUTES**

**Monday June 11, 2018**

The Meeting was called to order at 1800 hrs. by Chairman Dick Deleissegues. Fire Commissioner Jon Couture, Fire Commissioner Buck Heidrick, Fire Chief/Secretary Scott Sorenson, and Assistant Chief Barbara Widlund, were present.

#### ***Minutes***

- The Minutes of May 30, 2018 were approval.

#### ***Correspondence***

- Thank you card from Crispian family was reviewed by the Board.
- The May run report was reviewed (attached).

#### ***Financial Report***

• Investments in Fund 6204	\$	3,580,998.01
• Transmittal FD306112018	\$	95,618.69
• Payroll Transmittal 06/07/2018	\$	194,887.65

#### ***Old Business***

- Fun Days Open House – Chief Sorenson reported that the Fun Days Open House Pancake Breakfast net was \$6400.00, 1800 in attendance with \$3300.00 donated to the beneficiary Kylee Dixon.
- Station 32 – the structural engineer will be at the Station on June 13<sup>th</sup> to develop the repair plan. The contract for repair has been signed with Commercial Restoration Company as recommended by Enduris.
- Commissioner Timesheets – were not available for review.
- Strategic Plan Facilitation – the Board reviewed the cost of the previous plan. The Board requested that Chief Sorenson meet with Donavon Mattern for an estimate on the new plan.

#### ***New Business***

- Open House Schedule - Station 35 July 21 0700-0930, Station 32 July 28 1000-1300, Station 33 1300 - 1600, Station 34 September 8 1000-1300.
- Ladder truck financing package for approval and signature. The Board approved and signed the following documents
  - Resolution 2018-05, Fire Commissioner Buck Heidrick made a motion to approve the Rosenbaur Viper 109 Ladder Truck Financing Resolution, Commissioner Jon Couture seconded the motion. The motion passed 3-0. All Board members signed.
  - The Board approved the Personal Property Certificate. Commissioner Deleissegues signed.
  - The Board approved the Clark County Fire District 3 Rosenbaur Viper 109 Tax Certificate. All Board members signed.

- The Board approved and signed the Local Agency Financing Contract, Series 2018C. All Board members signed.
- Levy Progress News Release – the Board approved the June Levy Progress media release.
- DNR Contract – Chief Sorenson reported that the 2018 DNR Forest Land Response Agreement has been signed and mailed.
- Station 33 reader board – Chief Sorenson provided the Station 33 Vancouver Sign Electronic Reader Board Proposal. The proposal is for \$9980.00 plus tax. Vancouver Sign is on the current small works roster. Fire Commissioner Buck Heidrick made a motion to accept the proposal and purchase, Commissioner Jon Couture seconded the motion. The motion passed 3-0.
- Org Chart – Chief Sorenson provided the current chart to the Board.

### ***Questions and Comments from the Audience***

### ***Executive Session at 1831***

- Discuss the performance of a public employee for 20 minutes.

### ***Meeting Schedule***

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|------------------------|------------|--|
| • Monday June 18, 2018 | 18:00 hrs. | BG City Council Work Session – St35 Tour |
| • Monday June 18, 2018 | 19:00 hrs. | BG City Council - Deleissegues           |
| • Monday June 25, 2018 | 18:00 hrs. | Commissioner Meeting                     |
| • Monday July 9, 2018  | 18:00 hrs. | BG City Council Work Session             |
| • Monday July 9, 2018  | 19:00 hrs. | BG City Council meeting - Couture        |

### ***Adjournment 18:48***

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Fire Commissioner Jon Couture

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Fire Commissioner Buck Heidrick

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Fire Commissioner Dick Deleissegues

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Fire Chief/Secretary Scott Sorenson