

Fire District 3

"more than fire..."

BOARD OF FIRE COMMISSIONERS MINUTES

Tuesday December 18, 2018

The Meeting was called to order by Commissioner Jon Couture at 1800 hrs. Commissioners Scott Anders and Rick Steele, Chief Scott Sorenson, Assistant Chief Barbara Widlund, Fire Marshal Chris Drone, Acting Captain Rob Moon, and Firefighters Remington Becker and Andre Kotov were present.

Minutes

- The minutes December 10, 2018 for approval. Fire Commissioner Scott Anders made a motion to approve the minutes as written, Commissioner Steele seconded the motion. The motion passed 3-0.

Correspondence

- Greg Kimsey - 2019 Election Information - Chief Sorenson presented the Board general information concerning 2019 Election received from Clark County Auditor Greg Kinsey

Financial Report

- Investments in Fund 6204 \$ 3,866,854.50
- Transmittal FD312182018 \$ 23,541.73
- Fire Commissioner Scott Anders made a motion to approve the financial report and transmittal as written, Commissioner Steele seconded the motion. The motion passed 3-0.

Old Business

- Commissioner Timesheet were reviewed with no changes needed.
- Final Budget Prep Update, Squad purchase considerations – Chief Sorenson presented the Board a 2019 F550 Squad spec sheet (\$129,536.79 w tax). He reported that at this time appears the Carry Over will allow us to purchase two units in the 2019 Budget, and maintain apparatus reserves needed for an engine replacement needed in 3 years. The chassis purchase would be utilizing Washington State Department of Enterprise Services. This contract is open until August, and if ordered soon we would have units in service for the 2019 summer. Waiting may put the units in service later in the year depending on order volume. The purchase of two would add a Squad in Battle Ground, and update both S34 and Squad 32. It would add needed crew seating at Station 32, and surplus a 1993 Dodge that is due for replacement, replaced with a 2000 F350, at Station 34. It will replace a Rescue in Battle Ground providing additional assets and capabilities (water, foam, tools, SCBA), yet safe, efficient, and is less costly to operate. The Rescue in Battle Ground, a 2008 Expedition, it will become the Fire Marshal vehicle, currently a 2003 Expedition, which will become reserve staff. The first step will be a factory order, with chassis arriving in late February or early March. Commissioner Steel asked and confirmed that this is the same spec we used for the 2012 and 2106 squads. Fire Commissioner Rick Steele made a motion to purchase two 2019 F550 as specified for \$129,536.79 each, Commissioner Couture seconded the motion. The motion passed 3-0.
- City of Battle Ground – Chief Sorenson reported that the City will be checking with Legislators on Annexation RCW at the Legislative Day on January 24, 2019. Interim City Manager will check with the Council on setting up a meeting between the Board and Council. There is no official new information on the City Manager replacement.

New Business

- Step Increase Recognition – Chief Sorenson presented the Board with the Classification dates for all personnel, the Classification Plan and years of service for all personnel. Chief Sorenson stated that our personnel work hard to grow and develop, all personnel have met or exceeded requirements found in the Classification Plan Policy. Step increase are not just time in grade, they are accomplished by developing, becoming trained and educated, and with experience. Named recognition will occur at the awards banquet in February.
- Food and Toy Drive – Chief Sorenson updated the Board on the annual FD3 Food and Toy Drive. Families are recommended by Hockinson Schools. We may reach out to Tukes due to the amount of donations we have. Discussion included needs in Battle Ground. We will reach out to the City drive for next year.
- Ladder Truck Payment Signatures – Commissioners Couture and Anders signed to process the final LOCAL payment of \$455,382.68 for the Rosenbauer Ladder truck. Payment will be made at acceptance.
- Strategic Plan Process – Don Lavalley explained the process and schedule to the Board. This will be an adaptive agile, iterative process. It will include framework for contingencies and risk management.

Questions and Comments from the Audience

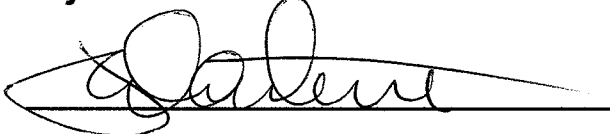
Executive Session

The Board entered into executive session at 18:45 to discuss legal risks of a proposed action or current practice that has been identified that when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence. The session ended at 19:00.

Meeting Schedule

- | | | |
|--------------------|---|------------------|
| • January 7, 2019 | Battle Ground City Workshop and Meeting | 18:00, 1900 hrs. |
| • January 14, 2019 | FD3 Board of Commissioners Meeting | 18:00 hrs. |
| • January 21, 2019 | Battle Ground City Council Workshop and Meeting | 18:00, 1900 hrs. |
| • January 28, 2019 | FD3 Board of Commissioners Meeting | 18:00 hrs. |

Adjournment 1900



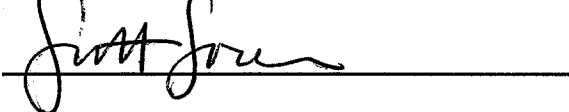
Fire Commissioner Jon Couture



Fire Commissioner Rick Steele



Fire Commissioner Scott Anders



Fire Chief/Secretary Scott Sorenson