

# ***Fire District 3***

***"more than fire..."***

## **BOARD OF FIRE COMMISSIONERS**

### **Minutes**

Monday February 25, 2019

The Meeting called to order by Commissioner Jon Couture was called to order at 16:35. Commissioners Scott Anders and Rick Steele, Chief Scott Sorenson, Assistant Chief Barbara Widlund, Acting Captain Rob Moon Firefighter Tony Mitchum and Don LaVallee were present.

#### ***Minutes***

- The minutes of February 11, 2019 were approved. Fire Commissioner Scott Anders made a motion to approve the minutes as written, Commissioner Steele seconded the motion. The motion passed 3-0.

#### ***Correspondence***

- Don LaVallee gave a report on the progress of the current strategic plan process. He stated the surveys were being completed by staff with very good information on various program within Fire District 3.
- 2018 Incident Summary – Chief Sorenson and Widlund presented on the year 2018 incident response report (attached).

#### ***Financial Report***

- Investments in Fund 6204 \$3,043,018.05
- Transmittal \$195,324.47
- Payroll \$187,856.89
- Fire Commissioner Scott Anders made a motion to approve the minutes as written, Commissioner Steele seconded the motion. The motion passed 3-0.

#### ***Old Business***

- Commissioner Timesheets were reviewed with no changes needed.
- City of Battle Ground Update – The City is working on polling voters on emergency service issues.
- Ladder Truck Update – Chief Sorenson reported the factory training will occur in March. Equipment has been ordered and is beginning to arrive.
- Station 34 C31 meeting w Karl Johansson – Chief Sorenson reported he met with Karl again to review the rough drawings. Johansson will be now working on cost estimates for potential future design work.

#### ***New Business***

- 2019 Eligibility Roster – Chief Sorenson presented the 2019 Eligibility List for Board approval. Fire Commissioner Scott Anders made a motion to approve the list as written, Commissioner Steele seconded the motion. The motion passed 3-0.
- Liz Loomis – Chief Sorenson and Commissioner Couture reported on the conference call on held Thursday, February 21, 2019 with Liz Loomis Public Affairs. The call was about initial district information. The next call will be held on March 7<sup>th</sup> at 11 am.
- Sick Time immediate to allow for BC Stewart situation. Work on policy for long term.
- Policy – Chief Sorenson presented existing Social Media, Member Free Speech, Drug Alcohol Free Workplace for Board review. He also presented an Office of the Washington State Auditor document on Best Practices for Small and Attractive Assets for review.

**Questions and Comments from the Audience**

**Executive Session**

- None

**Meeting Schedule**

- March 4, 2019 Battle Ground City Council Workshop and Meeting, Anders 18:00, 1900
- March 11, 2019 FD3 Board of Commissioners Meeting 17:00

**Adjournment 17:28**



Fire Commissioner Jon Couture



Fire Commissioner Scott Anders



Fire Commissioner Rick Steele

Fire Chief Secretary Scott Sorenson