

# ***Fire District 3***

*"more than fire..."*

## **BOARD OF FIRE COMMISSIONERS**

### **Minutes**

Monday March 25, 2019

The Meeting called to order by Commissioner Jon Couture. Commissioners Scott Anders and Rick Steele, Chief Scott Sorenson, Assistant Chief Barbara Widlund, Captain Craig Martinell and Firefighter Caleb Dunn were present.

### **Minutes**

- The minutes of March 11, 2019 for approval. Fire Commissioner Scott Anders made a motion to approve the minutes as written, Commissioner Steele seconded the motion. The motion passed 3-0.

### **Correspondence**

- Prince of Peace thank you was reviewed by the Board.
- The January Run Report was reviewed by the Board.

### **Financial Report**

- Investments in Fund 6204 \$3,224,189.59
- Transmittal FD303182019 \$ 15,996.05
- Transmittal FD303252019 \$ 35,741.06
- Payroll FD3 March 25, 2019 \$ 189,836.05
- Fire Commissioner Scott Anders made a motion to approve financial report as written, Commissioner Steele seconded the motion. The motion passed 3-0.

### **Old Business**

- Commissioner Timesheets were reviewed with no changes needed.
- City of Battle Ground Update – Commissioner Anders and Chief Sorenson summarized the BG Fire Task Force Meeting held on March 21, 2019. Items discussed were the overall goal and mission of the task force and a review of the City draft polling questions for annexation. The City's April Newsletter was also reviewed.
- Public Affairs – The draft April FD3 newsletter developed by LLPA was reviewed by the Board.
- Policy Updates - FD3 policy was reviewed by the Board for update. Nepotism (relationships), Work Related Injury Illness (settlement notification), Return to Work (Fit for Duty), Driver's License (Language), Drug and Alcohol Free Workplace (marijuana). No action taken.
- Station 34 Staffing – Chief Sorenson provided information on a design proposal from Johansson Wing Architecture. The proposal was \$34,680. Chief Sorenson also requested that the Board approve increasing the Volunteer Reimbursement as it is budgeted for this year. The Board approved \$350 per month maximum beginning April 1, 2019. Fire Commissioner Scott Anders made a motion to increase the reimbursement to \$350.00 beginning April 1, 2019, Commissioner Steele seconded the motion. The motion passed 3-0.
- Board Email – Chief Sorenson requested to switch to FD3 email for Board members.

### **New Business**

- Sick Leave Law – Chief Sorenson presented information on the accrual amounts using current language and removing the cap considering the current contract, new state law, and proposed 3674 MOU. The Board requested that Chief Sorenson contact Summit Law to get advice on the sick leave law and the driver's license policy.

- Station 32 – Chief Sorenson reported that contract with Country Restoration was \$74,805 and Enduris, through Evergreen Adjustment Enduris is willing to pay \$65,142.29 of it. This is based on a cost estimator Evergreen Adjustment uses. Country Restoration is based on current costs. Chief Sorenson will investigate prior to final payment.

**Questions and Comments from the Audience None**

**Executive Session at 18:42 to 19:27**

- RCW 42.30.110(1)(f) To receive and evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge;
- RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress."

**Meeting Schedule**

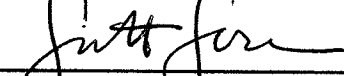
- April 1, 2019 Battle Ground City Council Workshop and Meeting, Steel 18:00, 19:00
- April 8, 2019 FD3 Board of Commissioners Meeting 18:00

**Adjournment at 19:30**

  
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Fire Commissioner Jon Couture

  
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Fire Commissioner Scott Anders

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Fire Commissioner Rick Steele

  
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Fire Chief/Secretary Scott Sorenson