

# **Fire District 3**

*"more than fire..."*

## **BOARD OF FIRE COMMISSIONERS**

### **Minutes**

Monday April 22, 2019

The Meeting was called to order by Commissioner Jon Couture 1800. Commissioners Scott Anders, Chief Scott Sorenson, Assistant Chief Barbara Widlund, Captain Andrew Blomdahl and Firefighter Remington Becker were present.

#### **Minutes**

- The minutes of March 25, 2019 for approval. Fire Commissioner Scott Anders made a motion to approve the minutes as written, Commissioner Steele seconded the motion. The motion passed 3-0.

#### **Correspondence**

- WFCFA Annual Report Chief Sorenson confirmed that the Board has received the annual report from the Washington Fire Commissioners Association.

#### **Financial Report**

- Investments in Fund 6204 \$3,168,268.51
- Transmittal FD304082019 - correction \$ 57,344.30
- Transmittal FD304222019 \$ 104,009.13
- Payroll \$ 210,102.11
- Fire Commissioner Scott Anders made a motion to approve financial report as written, Commissioner Steele seconded the motion. The motion passed 3-0.

#### **Old Business**

- Commissioner Timesheets were reviewed with no changes needed.
- City of Battle Ground Update – Chief Sorenson reported that surveys are due Friday April 26<sup>th</sup> and that the next Fire Task Force Meeting is schedule for Aril 23<sup>rd</sup>.
- Public Affairs - Chief reported that the wildfire preparation new release went out last week and the levy thank you and letter to the editor will be sent out this week
- Policy Updates – no update.
- Sick Leave Law – no update.
- Stewart Family – Chief Sorenson reported Battalion Chief Jeff Stewart's will be returning to work on Friday April 26<sup>th</sup>.wife and the plans for the service to be held April 13<sup>th</sup>.

#### **New Business**

- Jon Couture 30 Year Recognition Commissioner Couture was presented his 30 Year Recognition Award.
- 2019 Captain Eligibility List Approval - Chief Sorenson presented the 2019 Eligibility List for Board approval. Fire Commissioner Scott Anders made a motion to approve the list as written, Commissioner Steele seconded the motion. The motion passed 3-0.

- Ladder Response - Chief Sorenson reported to the Board that we are working on response policy to include guidelines on how we will use the ladder truck and squad in Battle Ground. The draft policy will be represented when complete.
- Wildland Mobilization - Chief Sorenson reported to the Board that we are working on response policy to include guidelines on how we prioritize assignments on mobilizations. Included will be fire apparatus, IMT, single resource assignments. The draft policy will be represented when complete.
- Emergency Recall - Chief Sorenson reported to the Board that we are working on a Emergency Recall policy. It will include guidelines on how we conduct mandatory recall
- Thermal Imaging Camera Insurance Claim – Chief Sorenson reported that we had a lost TIC retained that was replaced by insurance. We also had a TIC damaged beyond repair. Enduris was notified and will pay the difference between the two cameras to resolve the lost camera being replaced.
- CRESA Work Session - Chief Sorenson reported on a meeting of all founding members to discuss the Inter Local Agreement and Public Development Authority as governance options. Another meeting will be scheduled.


**Questions and Comments from the Audience - none**

**Executive Session - none**

### **Meeting Schedule**

- April 22, 2019 FD3 Board of Commissioners Meeting 18:00
- May 6, 2019 City Council Workshop and Meeting (Steel) 18:00, 19:00

**Adjournment 6:50**

  
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Fire Commissioner Jon Couture

  
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Fire Commissioner Rick Steele

  
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Fire Commissioner Scott Anders

  
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Fire Chief/Secretary Scott Sorenson