

Fire District 3

"more than fire..."

BOARD OF FIRE COMMISSIONERS

Minutes

Monday July 22nd, 2019

The Meeting was called to order by Commissioner Jon Couture at 1804. Commissioner Scott Anders, Commissioner Rick Steele, Chief Scott Sorenson, Assistant Chief Barbara Widlund, Acting Captain Rob Moon, FF/ EMT Tyler Rhine, FF EMT Andrew Lyons, and FF EMT Dawson Shoup were present.

Minutes

- The minutes of July 8, 2019 were approved. Commissioners Anders made a motion to approve the minutes, Commissioner Steele seconded the motion, the motion passed 3-0.

Correspondence

- A thank you letter from Paul Shumacher was read by the Board.
- A thank you card Frank White was read by the Board.
- A thank you email from Kathy McKinley was read by the Board.

Financial Report

- Investments in Fund 6204 \$ 3,884,941.05
- Transmittal FD307172019 \$ 6,443.27
- Transmittal FD307222019 \$ 19,391.00
- Payroll \$ 200,642.37
- Commissioners Anders made a motion to approve the report, Commissioner Steele seconded the motion, the motion passed 3-0.

Old Business

- Commissioner Timesheets were reviewed with no changes needed.
- Fire-up Boot Camp - Assistant Chief Widlund reported on the camp that she participated as an instructor in on July 20, 21, 2019. The camp is designed to provide insight and understanding to women about the fire service and encourage them to pursue a career in in it. Fire District 3 may have an opportunity to host the camp next year.
- City of Battle – Commissioner Anders reported on the Fire Task Force meeting held July 16, 2019. He reported that the group further discussed capital transfer, commissioner configuration with discussion concerning commissioner districting, and the need for a interlocal agreement outlining these and other details. No action taken.
- Impact Fees – Chief Sorenson reported that it appears the District may be able to collect impact fees. The Board directed the Chief to research next steps.
- Payroll – Chief Sorenson reported that we are ready to go on the new payroll system. The first will be on August 9th.
- Chief Sorenson reported the new squads under in production.

New Business

- Harvest Days – Chief Sorenson reported on the Harvest Days Cruise-In, Pancake Breakfast and FF Challenge. All were successful, our personnel made great a connection with the community.
- Open House Station 32, 33 – Chief Sorenson reminded the Board these are scheduled for July 27th.

- Hiring Process – Chief Sorenson reported that Chief interviews were held July 17, 18 and 19. Results will be out by July 26th.
- Strategic Plan – Chief Sorenson reported that we are nearing completion and that a draft will be available soon.
- SCBA Grant – Chief Sorenson reported that the SCBA should arrive soon and that we will be putting in for an amendment including number of packs and end date extension
- State Audit – Chief Sorenson reported that the state requested the end of August. Michelle will be off so they will call back with the new date.
- Hockinson School District Steve Marshall – Chief Sorenson reported meeting the new superintendent.

Questions and Comments from the Audience - none

Executive Session from 1852 – 1911 hours

- RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment.

Meeting Schedule

- | | | |
|-------------------|-------------------------|-------|
| • July 23, 2019 | Fire Task Force Meeting | 12:00 |
| • August 5, 2019 | City Council | 19:00 |
| • August 12, 2019 | FD3 Board Meeting | 18:00 |

Adjournment 1920

Fire Commissioner Jon Couture

Rick Steele

Fire Commissioner Rick Steele

Scott L. Anders

Fire Commissioner Scott Anders

Scott Sorenson

Fire Chief/Secretary Scott Sorenson