

# ***Fire District 3***

***"more than fire..."***

## **BOARD OF FIRE COMMISSIONERS**

### **Minutes**

Monday August 12, 2019

The Meeting called to order by Commissioner Scott Anders at 1800. Commissioner, Commissioner Rick Steele, Chief Scott Sorenson, Assistant Chief Barbara Widlund, Captain Joe Gray, and FF/PM Remington Becker were present.

### ***Minutes***

- The minutes of July 22, 2019 were reviewed for approval. Commissioners Steele made a motion to approve the minutes, Commissioner Anders seconded the motion, the motion passed 2-0.

### ***Correspondence***

- WFOA Conference flier was reviewed. Chief Sorenson asked that if any of the Board wanted to attend, we will register.

### ***Financial Report***

- Investments in Fund 6204 \$ 3,522,103.03
- Transmittal FD308122019 \$ 107,064.23
- Payroll July 25, 2019 \$ 242,847.86
- \$ 984.48
- Commissioners Steele made a motion to approve the report, Commissioner Anders seconded the motion, the motion passed 3-0.

### ***Old Business***

- Commissioner Timesheets were reviewed and signed with no changes needed.
- City of Battle Ground – Commissioner Steele and Chief Sorenson reported on the August 8<sup>th</sup> Fire Task Force meeting. The draft Interlocal for Annexation agreement was reviewed and discussed, the Annexation Six Year Levy Rate Projection was reviewed and discussed, and the Fire 3 Insider newsletter was reviewed and approved by the Board. Chief Sorenson will provide additional budget ramifications. No other action taken.
- Impact Fees – Chief Sorenson reported that no progress has been made.
- Payroll – Chief Sorenson reported that the new in-house system is in place and working well.
- Squads – Chief Sorenson reported that the new chassis are near completion and we are preparing for completing the installation of beds, boxes, pumps and remaining equipment.
- State Audit – Chief Sorenson reported the audit will occur at the end of September.
- Open House Station 32, 33, 35, National Night Out and Summer Hills Association – Chief Sorenson reported on the successful public events. At these events staff displayed apparatus and stations, provided demonstrations and discussed service levels and fire prevention. All were well attended.
- Hiring Process – Chief Sorenson reported that Andrew Lyons, Jacob Higley and Josh Hall were presented with conditional job offers. All are completing the final assessments and are scheduled to begin an in house training academy beginning in September.
- Strategic Plan – Chief Sorenson reported that work continues on the draft plan.

- SCBA Grant – Chief Sorenson reported that our completion date request was approved and changed to November 6, 2019. Packs have arrived, now waiting on bottles.

#### ***New Business***

- Budget – Chief Sorenson reported that work continues on the 2020 budget. Preliminary numbers will be available soon. The higher cost items for discussion and prioritization will be a new engine, staffing, and Station 34 remodel.
- Volunteer Tuition – Chief Sorenson asked the Board if they would support moving forward on a more aggressive tuition reimbursement for resident volunteers in the next budget. The Board supported the idea.
- Audit Board Participation – Chief Sorenson reported that we will need a Board member to attend the entrance and exit meetings. Commissioner Steele will attend. Time and date TBA.

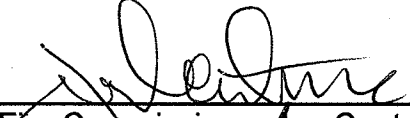
***Questions and Comments from the Audience - none***

***Executive Session - none***

#### ***Meeting Schedule***

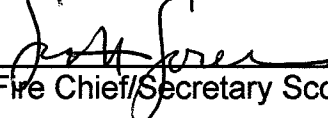
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|-------------------|-------------------------|-------|
| • TBA and 8/27/19 | Fire Task Force Meeting | 16:45 |
| • August 19, 2019 | City Council            | 19:00 |
| • August 26, 2019 | FD3 Board Meeting       | 18:00 |

***Adjournment 18:48***

  
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Fire Commissioner Jon Couture

  
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Fire Commissioner Rick Steele

  
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Fire Commissioner Scott Anders

  
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Fire Chief/Secretary Scott Sorenson