

Fire District 3

"more than fire..."

BOARD OF FIRE COMMISSIONERS MINUTES

Monday December 9, 2019

The Meeting will be called to order by Commissioner Jon Couture at 1800 hrs. Commissioner Scott Anders, Chief Scott Sorenson, Assistant Chief Barbara Widlund, Captain Jason Mansfield and FF Josh Hall were present.

Minutes

- The minutes of November 25, 2019 for approval. Commissioner Anders made the motion to approve the minutes, Commissioner Couture seconded, the motion passed 2-0.

Correspondence

- Greg Kimsey, Auditor, Elections Office concerning Oath of Office for Board members. The Commissioner Oath of Office was presented by Michelle Eisenbeis, Notary Public, for Commissioner Jon Couture and Commissioner Scott Anders.

Financial Report

- Investments in Fund 6204 \$ 4,398,181.72
- Cash in Fund 6204 \$ (99,473.280)
- Transmittal FD311252019 \$ 118,485.78
- Payroll 12/05/2019 \$ 209,271.26
- Commissioner Anders made a motion to approve the report, transmittal and payroll, Commissioner Couture seconded the motion, the motion passed 2-0.

Old Business

- Commissioner Timesheet were reviewed and signed with no changes needed.
- City of BG Update – Chief Sorenson reported that he and City Manager Erin Erdman completed a Clark County Today video interview concerning annexation was completed last week.
- BC Negotiations – Chief Sorenson reported that negotiations are under way, a report will be presented when progress is made.
- Impact Fees – Chief Sorenson reported that FM Drone is working on the Capital Facilities Plan update. When that is completed we will be ready to contact the County to request impact fees. The plan will need to meet requirements to collect impact fees in the City as well.
- Equipment Update – Chief Sorenson reported that new tower and squads are now in service and that we have received the new SCBA bottles. Once packs are in service we will request the grant award funds.

New Business

- Squad Bid Opening – no bids received. After Board discussion, it was decided to put it out for bid again with a minimum bid of \$9750.00.
- 2019 Preliminary Budget Resolution – the Board approved Resolution 2019-06, 2020 Preliminary budget (presented with Public Hearing on November 25th). Commissioner

Anders made a motion to approve the resolution, Commissioner Couture seconded the motion, the motion passed 2-0.

- For and Against Annexation Committee Approval – the Board approved Helga Pratt and Tim Gaughan as the Committee For members.
- Explanatory Statement Review – the Board reviewed, made one minor edit and approved the Explanatory Statement for the City of Battle Ground Annexation that was written by Rachel Turpin of the Madrona Law Group.
- DRS Audit – Administrative Officer Michelle Eisenbeis presented information on the Department of Retirement systems audit that we are completing. All payroll information prior to the date FD3 began doing its own payroll will be reviewed.
- Eligibility List Approval – Chief Sorenson presented the 2020 Firefighter Eligibility list to the Board for approval. Commissioner Anders made a motion to approve the list, Commissioner Couture seconded the motion, the motion passed 2-0.
- Strategic Plan Approval – Chief Sorenson and Don LaVallee discussed the proposed plan. The Board requested to review and consider approval at the December 23rd meeting.
- Ray Steiger Retirement – Chief Sorenson informed that Ray Steiger has announced his retirement from fire District 3. We will schedule a reception after the New Year to recognize Ray for his dedication and contribution to Fire District 3.

Questions and Comments from the Audience - none

Executive Session 1900-19:10

- RCW 42.30.110(1)(f) RCW 42.30.110(1)(f) To receive and evaluate complaints or charges brought against a public officer or employee.

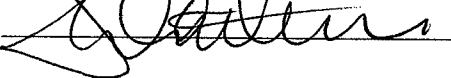
Meeting Schedule

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|----------------------------|------------|-------------------------|
| • Monday December 16, 2019 | 19:00 hrs. | BG City Council Meeting |
| • Monday December 23, 2019 | 1800 hrs. | Board Meeting |
| • Monday January 6, 2020 | 19:00 hrs. | BG City Council Meeting |
| • Monday January 13, 2020 | 1800 hrs. | Board Meeting |

Adjournment 19:10



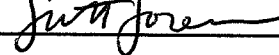
Fire Commissioner Jon Couture



Fire Commissioner Rick Steele



Fire Commissioner Scott Anders



Fire Chief/Secretary Scott Sorenson