

Fire District 3

"more than fire..."

BOARD OF FIRE COMMISSIONERS MINUTES

Monday December 23, 2019

The Meeting was called to order by Commissioner Jon Couture at 1800 hrs. Commissioner Scott Anders, Commissioner Rick Steele, Chief Scott Sorenson, Assistant Chief Barbara Widlund, Administrative Officer Michelle Eisenbeis and Don LaVallee were present.

Minutes

- The minutes of November 25, 2019 for approval.

Correspondence

- Greg Kimsey, Auditor, Elections Office – the Oath of Office was presented by Michelle Eisenbeis, Notary Public, for Commissioner Rick Steele.
- The National Fire Academy's Managing Fire Officer Certificate was presented to Barbara Widlund by the Board.
- Fire Protection Engineering Certification Chris Drone – Chief Sorenson announced that Chris Drone has passed in certification exam.
- Alvin Olson Walk of Honor – Chief Sorenson showed the Board Walk of Honor National Firefighters Memorial for Alvin Olson certificate, a Fire District 3 Line of Duty Death

Financial Report

- Investments in Fund 6204 \$ 4,087,181.72
- Cash in Fund 6204 \$ (14,445.15)
- Transmittal FD312232019 \$ 28,512.11
- Payroll 12/20/2019 \$ 210,602.66
- Commissioner Steele made a motion to approve the report, transmittal and payroll, Commissioner Anders seconded the motion, the motion passed 3-0.

Old Business

- Commissioner Timesheet were reviewed and signed with no changes needed.
- City of BG Update – Chief Sorenson presented confirmation received from Clark County Elections to inform that the Battle Ground Annexation will on the February 11, 2020 Special Election Ballot.
- Squad Bid – Chief Sorenson reported that the 1992 Dodge will be advertised for bids again in January.
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New Business

- Strategic Plan Approval – the Board discussed the draft plan with Chief Sorenson and facilitator Don LaVallee. Commissioner Anders made a motion to approve the draft, Commissioner Steele seconded the motion, the motion passed 3-0.

- NW Fire Diversity Council – Chief Wilding informed the Board that FD3 is now a member of the Northwest Fire Diversity Council. The council works to improve opportunities for fire service jobs. She will represent the District.
- Special Election Ballot Language – Chief Sorenson presented the Board with the Battle Ground Annexation ballot language developed by Clark County Elections for review.
- 2020 Purchases SCBA Compressor, Station 34 Generator – Chief Sorenson discussed 2020 purchases and bid the related process. The items were discussed with cost estimates of \$80,000 for each the compressor and generator.
- Food and Toy Drive – Chief Sorenson recognized Michelle Eisenbeis for her efforts in organizing this year's drive.
- BC Contract Tentative Agreement – Commissioner Steele discussed the tentative agreements on the new Battalion Chief contract. Changes include three-year contract, caps on medical insurance on coverage that is more than PPO100, a simplified process for vacation approval, a reduction of 2 hours in Floating Holiday, changes in sick leave to meet the new state law and payouts of 25% for first 600 hours and 35% for the second accrued leave, shortening of the workweek from 51.5 to 50.15 hours, 1% pay increase, and \$100 per month for a Medical Expense Reimbursement Program. Commissioner Steele made a motion to approve the agreement, Commissioner Anders seconded the motion, the motion passed 3-0.

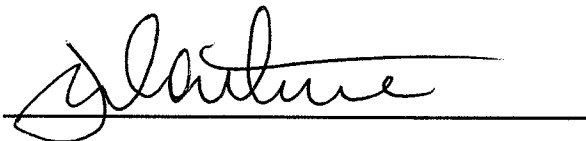
Questions and Comments from the Audience

Executive Session None

Meeting Schedule

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|---------------------------|------------|-------------------------|
| • Monday January 6, 2020 | 19:00 hrs. | BG City Council Meeting |
| • Monday January 13, 2020 | 1800 hrs. | Board Meeting |
| • Monday January 20, 2020 | 19:00 hrs. | BG City Council Meeting |
| • Monday January 27, 2020 | 1800 hrs. | Board Meeting |

Adjournment 1845



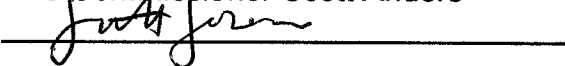
Fire Commissioner Jon Couture



Fire Commissioner Rick Steele



Fire Commissioner Scott Anders



Fire Chief/Secretary Scott Sorenson