

Fire District 3

"more than fire..."

BOARD OF FIRE COMMISSIONERS

Minutes

Monday February 24, 2020

The Meeting was called to order by Commissioner Scott Anders at 1800 hrs. Commissioner Jon Couture, Commissioner Rick Steele, Chief Scott Sorenson, and Assistant Chief Barbara Widlund, were present.

Bid Opening

- 1992 Dodge – the Board received and opened four bids.
 1. Eric Klopman \$12,650.00
 2. Mike Collier \$11,100.00
 3. Matthew Anderson \$10,250.00
 4. Nik Hamm \$ 7,000.00

Minutes

- The minutes of February 10, 2020 for approval. Commissioner Steele made a motion to approve the minutes as written, Commissioner Couture seconded the motion, the motion passed 3-0.

Correspondence

- January Run Report -

Financial Report

- Investments in Fund 6204 \$ 3,600,350.75
- Cash in Fund 6204 \$ (2,277.63)
- Transmittal FD302212020 \$ 20,270.74
- Payroll 02/21/2020 \$ 225,829.05
- Bond Fund 6225 \$ 24,762.00
- Commissioner Steele made a motion to approve the report, transmittal and payroll, Commissioner Couture seconded the motion, the motion passed 3-0.

Old Business

- Commissioner Timesheets - reviewed and signed.
- City of BG Update - Chief Sorenson updated the Board on reaction and discussion on the February 11 annexation vote. The City of Battle Ground City Council thanked Fire District 3 for it's good work in the city.
- Squad Bid – Commissioner Steele made a motion to accept the bid from Eric Klopman for \$12,650.00 for the 1992 Dodge. Commissioner Couture seconded the motion, the motion passed 3-0.
- Compressor Bid – Assistant Chief Widlund updated the Board on the compressor bid request. No bids were received. The compressor was then ordered from MES.
- Fee Schedule – Chief Sorenson has received sample language and will be working on a draft policy.
- Freedom Foundation Litigation – Chief Sorenson informed the Board that we have received a copy of the injunction and that it is available for their review. Brian Snure is representing on the case and has advised to not respond the any requests from Freedom Foundation at this time.

New Business

- Distant/remote meeting participation – Chief Sorenson presented draft language concerning distant participation during commissioner meetings. Commissioner Steele made a motion to establish a policy utilizing item 9 from the draft language. Commissioner Couture seconded the motion, the motion passed 3-0.
- Annexation Process – Chief Sorenson informed the Board of next steps concerning the annexation process. We will be transferring ownership and titles to Fire District 3 for the (2) fire engines, recording a quick claim deed for the property, completing and filing a Capital Facilities Plan with the City, negotiating a building lease, and negotiating a new Fire Marshal Contract, all as outlined in the Annexation Interlocal Agreement with the City of Battle Ground.
- 2020 Final Budget – Chief Sorenson requested more time to work out detail on the Final 202 Budget. Final BARS codes assignments are being checked for accuracy.
- Public Affairs – Chief Sorenson presented a new proposed contract for service from LLPA. Commissioner Couture made a motion to approve the contract with Chief Sorenson negotiating the scope of work, Commissioner Steele seconded the motion, the motion passed 3-0.
- Paid Family Medical Leave Policy – Chief Sorenson reported that he has communicated with Summit Law to create language for a new draft PFMLA policy.

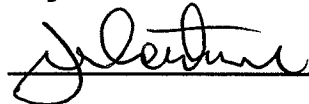
Questions and Comments from the Audience - none

Executive Session was entered at 1856 (approximately 15 minutes) - RCW 42.30.110(1)(b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price;

Meeting Schedule

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|-------------------------|------------|-------------------------|
| • Monday March 2, 2020 | 19:00 hrs. | BG City Council Meeting |
| • Monday March 9 2020 | 1800 hrs. | Board Meeting |
| • Monday March 16, 2020 | 19:00 hrs. | BG City Council Meeting |
| • Monday March 23, 2020 | 1800 hrs. | Board Meeting |

Adjournment 19:12



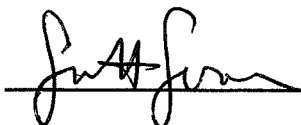
Fire Commissioner Jon Couture



Fire Commissioner Scott Anders



Fire Commissioner Rick Steele



Fire Chief/Secretary Scott Sorenson