

# ***Fire District 3***

***"more than fire..."***

## **BOARD OF FIRE COMMISSIONERS**

### **Minutes**

**Monday March 23, 2020**

The Meeting was called to order by Commissioner Scott Anders at 1808 hrs. via phone due to the Emergency Declaration related to COVID-19. The call information was posted on the front door of Station 31.

### ***Minutes***

- The minutes of March 9, 2020 for approval. Commissioner Steele made a motion to approve the minutes as written, Commissioner Couture seconded the motion, the motion passed 3-0.

### ***Correspondence***

### ***Financial Report***

- Investments in Fund 6204 \$ 3,416,571.33
- Cash in Fund 6204 \$ 29,010.72
- Transmittal FD303232020 \$ 122,919.06
- Transmittal FD303102020 \$ 1,849.00
- Payroll March 20, 2020 \$ 227,721.29
- Bond Fund 6225 \$ 24,800.20
- Commissioner Steele made a motion to approve the report, transmittals and payroll, Commissioner Couture seconded the motion, the motion passed 3-0.

### ***Old Business***

- Commissioner Timesheets – reviewed with no changes needed.
- City of BG Annexation Process – Chief Sorenson reported that the lease agreement has been agreed up and will be up for approval at the April 6, 2020 City Council meeting.
- Public Affairs – Chief Sorenson reported that a COVID message has been distributed on social media.
- Paid Family Medical Leave Policy - Chief Sorenson will participate in the Summit Law webinar on the new Families First
- Impact Fees – Chief Sorenson made contact with County Manager Sean Hennessey. He has now left the position. Chief will contact Interim Kathleen Otto.

### ***New Business***

- COVID-19 – Chief Sorenson provide an update on the impacts of the COVID-19 crisis and how we are dealing with in response and protocol.
- 2020 Tax Collection – Chief Sorenson reviewed communication from the Treasures Office and that delinquent taxes will not be pursued during the Emergency Declaration. Tax collections and revenue revenue will be down. Chief Sorenson recommended holding off on planned hiring's for now. The Board agreed. All now essential purchased will be delayed.
- Processing of payments – Chief Sorenson will be reviewing our needs for the ability to process payment in a timely manner.

**Questions and Comments from the Audience - none**

**Executive Session**

**Meeting Schedule**

- |                         |            |                         |
|-------------------------|------------|-------------------------|
| • Monday March 23, 2020 | 1800 hrs.  | Board Meeting           |
| • Monday April 6, 2020  | 19:00 hrs. | BG City Council Meeting |
| • Monday April 13, 2020 | 1800 hrs.  | Board Meeting           |
| • Monday April 20, 2020 | 19:00 hrs. | BG City Council Meeting |

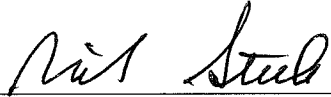
**Adjournment 18:47**



Fire Commissioner Jon Couture



Fire Commissioner Scott Anders



Fire Commissioner Rick Steele

Fire Chief/Secretary Scott Sorenson