

# ***Fire District 3***

***"more than fire..."***

## **BOARD OF FIRE COMMISSIONERS**

### **Minutes**

**Monday June 22, 2020**

The meeting called to order by Commissioner Scott Anders at 1800 hrs. via GoToMeeting. Meeting instructions were on our FD3 webpage. Meeting instructions were on our FD3 webpage. Commissioner Jon Couture, Commissioner Rick Steel, Chief Scott Sorenson and Assistant Chief Barbara Widlund, Captain Mel Hall, and FF Remington Becker were present (remotely).

### ***Minutes***

- The minutes of June 8, 2020 for approval. Commissioner Steele made a motion to approve the minutes as written, Commissioner Couture seconded the motion, the motion passed 3-0.

### ***Correspondence***

- Mail - Chief Sorenson reviewed thank you messages from Angela Maitland and Betsy at Hockinson Middle School for our participation in student graduation ceremonies.

### ***Financial Report***

• Investments in Fund 6204	\$	4,705,248.70
• Cash in Fund 6204	\$	9,377.83
• Transmittal FD306222020	\$	113,851.41
• Payroll 06/19/2020	\$	227,754.96
• Bond Fund 6225	\$	24,902.51
• Rick, Jon 3-0		

### ***Old Business***

- Commissioner Timesheets – Chief Sorenson reviewed with no changes needed.
- City of BG Annexation – Chief Sorenson reported that the Quick Claim Deed for the Battle Ground property should be completed this week. Also reported was the apparatus titles have been transferred. Chief Sorenson proposed removing City lettering and adding lettering to all apparatus that lists all communities served. Concept lettering will be prepared.
- Public Affairs Update – Chief Sorenson reported on the school graduation parades that we showed support with personnel waving, apparatus display and reader board messages.
- COVID19 Update – Chief Sorenson reported that with on COVID requirements for Meetings, L&I. Commissioner meetings are currently restricted to virtual until July 1,2020. Labor and Industries rules have been implemented as of June 8th and are captured in the General Coronavirus Prevention policy.
- Hiring Update – Chief Sorenson reported that conditional employment offers were made to Jake Grindy, Kyle Frazier, Dawson Shoup and Will Drlik on June 9<sup>th</sup>. Final checks and assessments are nearly complete.
- Impact Fees Update – Chief Sorenson reported that County has been touch and will be assessing needs. Chief Sorenson will work on outlining the District's requirements.

- Fire Marshal – Chief Sorenson reported that Chris Drone will be moved to the LEOFF2 retirement system on July 1 as a result of the additional combat duties and required training that are now part of his Job Description.
- Fee Schedule – Chief Sorenson proposed adding Fire Marshal services to the fee schedule and moving forward on the District implementing billing for those services. More information to come.

#### ***New Business***

- 2020 Financial Statement – for Board review
- 2020 CRESA Fees – 7.5% decrease for 2020, \$5608.00
- Policy Review – General Coronavirus Prevention, Mobilization, Fitness for Duty, Family and Medical Leave
- 2020 Mobilization – current situation

#### ***Questions and Comments from the Audience*** none

#### ***Executive Session***

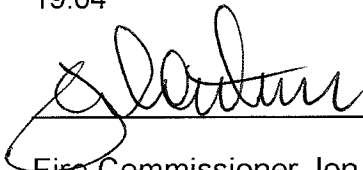
- RCW 42.30.110(1)(b)

#### ***Meeting Schedule***

- |                         |            |                         |
|-------------------------|------------|-------------------------|
| • Monday July 6, 2020   | 19:00 hrs. | BG City Council Meeting |
| • Monday July 13, 2020  | 1800 hrs.  | Board Meeting           |
| • Monday July 20, 2020  | 19:00 hrs. | BG City Council Meeting |
| • Tuesday July 27, 2020 | 1800 hrs.  | Board Meeting           |

#### ***Adjournment***

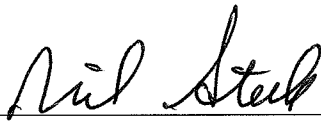
19:04



Fire Commissioner Jon Couture



Fire Commissioner Scott Anders



Fire Commissioner Rick Steele

Fire Chief/Secretary Scott Sorenson