

Fire District 3

“more than fire...”

BOARD OF FIRE COMMISSIONERS

Minutes

Monday October 12, 2020

The was meeting called to order by Commissioner Scott Anders via GoToMeeting. Meeting instructions were on fire3.org. Commissioner Jon Couture (18:10), Commissioner Rick Steele, Fire Chief Scott Sorenson and Assistant Chief Barbara, were present (remotely).

Minutes

- The minutes of September 28, 2020 for approval.
- The minutes of October 3, 2020 Budget Workshop for approval.
- Commissioner Steele made a motion to approve the September 28 and October 3, 2020 minutes as written, Commissioner Anders seconded the motion, the motion passed 3-0.

Correspondence

- Appreciation Letter – Chief Sorenson read an appreciation letter received from Isabella Berglund to the Board.
- September Run Report – Chief Sorenson reviewed the September Run Report with the Board. Significant events included the Labor day wind storm.

Financial Report

- Investments in Fund 6204 \$ 3,517,501.79
- Cash in Fund 6204 \$ (225,326.09)
- Transmittal FD310122020 \$ 129,804.02
- Payroll 10/09/2020 \$ 291,876.12
- Bond Fund 6225 \$ 25,101.55
- Commissioner Steele made a motion to approve the report, transmittals and payroll, Commissioner Couture seconded the motion, the motion passed 3-0.

Old Business

- Commissioner Timesheets - No changes needed. The Board decided that this item can be removed from the regular agenda.
- Public Affairs – Chief Sorenson reviewed progress on the website update, impact fees, and new personnel press release. The Board considered options for a future citizens advisory group.
- COVID19 Pandemic – Chief Sorenson reported that the SCBA compressor was approved by the City of Battle Ground, the FEMA response funding data collection is underway, and the COVID Prevention policy has been updated and issued successfully.
- Stations – Chief Sorenson reported that The City Battle Ground urban growth boundary update will unlikely include much growth to the west. Chief Sorenson also reported the Battle Ground traffic plan update will occur in approximately 6 months, and it is possible it may include an update on the Rasmussen SR503 intersection. The impacts for future station locations were discussed.
- Negotiations – Chief Sorenson reported that negotiation are under way with comparable data being evaluated.
- Mobilization Update – The California team has returned safely.
- Impact Fees – Chief Sorenson reported no contact from the County Manager.

New Business

- State Audit – Chief Sorenson reported that the state audit is underway.
- Resolution Updates – Chief Sorenson provide the Small Works Roster, Vendor List Procedure Resolutions with updates that will make both consistent with current state thresholds. Commissioner Steele made a motion to approve the resolutions as written, Commissioner Couture seconded the motion, the motion passed 3-0.
- Salary Scale Policy - Chief Sorenson presented the requested comparable agency data on current Chief Officer salaries. The Board discussed the data;
 - The appropriate spread between FD3 Battalion Chief and the Assistant Chief, Fire Chief contracts.
 - The Assistant Chief and Fire Chief salaries when compared to comparable agency data.
 - The impacts to the budget when evaluating the comparable range.
 - Future impacts involving the organization and community.

The Board requested Chief Sorenson bring numbers for the Fire Chief and Assistant Chief salaries to the next meeting.

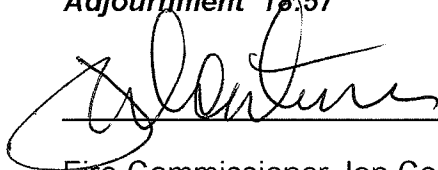
Questions and Comments from the Audience

Executive Session

Meeting Schedule

- | | | |
|---------------------------|------------|-------------------------|
| • Monday October 19, 2020 | 19:00 hrs. | BG City Council Meeting |
| • Monday October 26, 2020 | 1800 hrs. | Board Meeting |
| • Monday November 2, 2020 | 19:00 hrs. | BG City Council Meeting |
| • Monday November 9, 2020 | 1800 hrs. | Board Meeting |

Adjournment 18:57



Fire Commissioner Jon Couture

Fire Commissioner Scott Anders

Fire Commissioner Rick Steele

Fire Chief/Secretary Scott Sorenson