

# ***Fire District 3***

***"more than fire..."***

## **BOARD OF FIRE COMMISSIONERS**

### **Minutes**

Monday March 22, 2021

The meeting called to order by Commissioner Rick Steele via GoToMeeting at 6 pm. Commissioner Jon Couture, Commissioner Scott Anders, Chief Scott Sorenson, Assistant Chief Barbara Widlund and Ryan Nohrenberg were present.

### ***Minutes***

- The minutes of March 8, 2021 were reviewed.
- Commissioner Anders made a motion to approve the March 8, 2021 minutes as written, Commissioner Couture seconded the motion, the motion passed 3-0.

### ***Correspondence***

- Clark Public Utilities – Chief Sorenson shared communication from CPU concerning a water main installation.
- Structure Fires – Chief Sorenson reported on several recent structure fires - Venersborg, Battle Ground Fish Tank, Battle Ground Barbeque, Brush Prairie Bathroom Fan
- Hockinson Football – the Board offered congratulations to retiring Coach Rick Steele for his outstanding contribution to the community.

### ***Financial Report***

- Investments in Fund 6204 \$ 2,962,178.00
- Cash in Fund 6204 \$ 75,336.30
- Transmittal FD303222021 \$ 123,024.58
- Payroll 3/25/2021 \$ 263,701.58
- Bond Fund 6225 \$ 25,114.69
- Commissioner Anders made a motion to approve Transmittal FD303222021 and Payroll 3/25/2021, Commissioner Couture seconded the motion, the motion passed 3-0.

### ***Old Business***

- Audit – Close out completed, they complimented Michelle and Savanna for their professionalism and contribution, Anders reported and discussed the low threshold for financial reporting.
- COVID19 – Chief Sorenson reported - we are waiting on policy language, we continue to assist with vaccines, and with phase 3 we will be looking at policy updates.
- Impact Fees – Chief Sorenson met with local Fire Chiefs, reported a lot of interest to coordinate.
- Public Affairs – Chief Sorenson reported on Facebook activity, the newsletter, and the awards and recognition video produced by Brian Brault and Zane Norris. The Chief recognized them for their outstanding contribution.
- Stations – Chief Sorenson reported that we are now working on the Station 35 design program inputs.

### ***New Business***

- 2020 Pension Participation Form – Chief Sorenson reported the 2020 form will need Chair Steele's approval and signature.
- Public Health IMT Assignment – Sorenson will be working with the team March 29<sup>th</sup> to April 2<sup>nd</sup>.
- Meetings – the Board confirmed in person next meeting, April 5<sup>th</sup>.

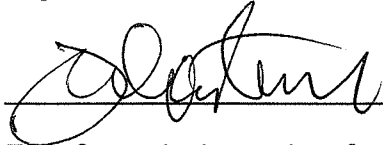
### ***Questions and Comments from the Audience*** none

### ***Executive Session*** 42.30.110 (b) 18:37 to 18:45

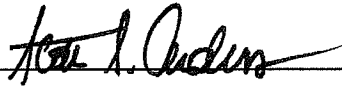
### ***Meeting Schedule***

- |                         |            |                         |
|-------------------------|------------|-------------------------|
| • Monday April 5, 2021  | 19:00 hrs. | BG City Council Meeting |
| • Monday April 12, 2021 | 1800 hrs.  | Board Meeting           |
| • Monday April 19, 2021 | 19:00 hrs. | BG City Council Meeting |
| • Monday April 29, 2021 | 1800 hrs.  | Board Meeting           |

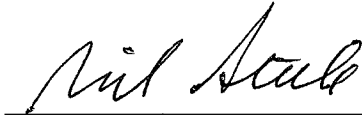
### ***Adjournment 18:47***



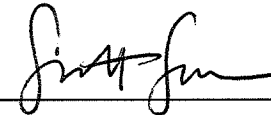
Fire Commissioner Jon Couture



Fire Commissioner Scott Anders



Fire Commissioner Rick Steele



Fire Chief/Secretary Scott Sorenson