

# *Fire District 3*

*"more than fire..."*

## **BOARD OF FIRE COMMISSIONERS**

### **Minutes**

Monday December 13, 2021

The meeting was called to order by Commissioner Rick Steele at 6 pm at Station 31. Commissioner Jon Couture, Chief Scott Sorenson, Assistant Chief Barbara Widlund, Captain Nolan Meyer, and FF Michael Guinett were in attendance. The meeting was available on Zoom <https://us02web.zoom.us/j/81188830604>.

### **Minutes**

- The minutes of November 22, 2021 for approval.
- Commissioner Couture made a motion to approve the minutes as written, Commissioner Steele seconded the motion, the motion passed 2-0.

### **Correspondence**

- None

### **Financial Report**

- Investments in Fund 6204 \$ 4,370,542.31
- Cash in Fund 6204 \$ (261,997.18)
- Transmittal 12/13/2021 \$ 63,100.52
- Payroll FD03 12/10/2021 \$ 265,855.66
- Bond Fund 6225 \$ 25,225.49
- Commissioner Couture made a motion to approve Transmittals FD312132021, and Payroll 12/10/2021. Commissioner Steele seconded the motion, the motion passed 2-0.

### **Old Business**

- 2022 Preliminary Budget – Chief Sorenson reported that the Preliminary Budget was submitted and accepted by the Clark County Treasurers officer in front the deadline. The amount requested was \$7915.37 high.
- Paramedic Training MOU – Chief Sorenson requested input concerning the Paramedic Training MOU. The board extended support.
- Impact Fees – Chief Sorenson reported that the Impact Fee Interlocal Agreement and Capital Facilities Plan was approved the Battle Ground City Council at the December 6<sup>th</sup> meeting.
- BG Property – Chief Sorenson reported that the WASDOT is reviewing a potential review of the requested traffic light at Rasmussen.

### **New Business**

- Employment Contracts – Chief Sorenson presented and reviewed the draft Fire Chief, Division Chief, Administrative Officer and Administrative Assistant contracts. The contract will be presented for approval at the December 27, 2021 meeting.
- Bond Information – Chief Sorenson reported that DA Davidson has been contacted and information has been requested on potential bonds for future capital purchases. Chief Sorenson will report back.

- Gift and Food Drive – Chief Sorenson reported that the drive is underway and delivery will occur on Saturday December 18, 2021.
- Disability Insurance – Chief Sorenson reported that the short term disability benefits have changed since the Paid Family Medical Leave Act took effect. We are researching solutions and potential changes to the plan.

***Questions and Comments from the Audience*** - none

***Executive Session*** - RCW 42.30.1001, 18:26 – 18:44. No action to follow.

***Meeting Schedule***

- |                            |            |                         |
|----------------------------|------------|-------------------------|
| • Monday December 20, 2021 | 1800 hrs.  | BG City Council Meeting |
| • Monday December 27, 2021 | 19:00 hrs. | Board Meeting           |
| • Monday January 3, 2021   | 1800 hrs.  | BG City Council Meeting |
| • Monday January 10, 2021  | 19:00 hrs. | Board Meeting           |

***Adjournment 18:46***