

# **Fire District 3**

**“more than fire...”**

## **BOARD OF FIRE COMMISSIONERS**

### **Minutes**

January 22, 2024

The meeting was called to order by Commissioner Dean Thornberry at 6:00 pm at Station 31 and <https://us02web.zoom.us/j/81188830604>. Commissioner Jon Couture (arrived via phone at 6:20 pm), Commissioner Rick Steele, Chief Scott Sorenson, Division Chief Chris Drone, Division Chief Jason Mansfield were present.

#### **Minutes**

- The minutes of January 8, 2024, for approval.
- Commissioner Steele made a motion to approve the January 8, 2024, minutes. Commissioner Thornberry seconded the motion. The motion passed 2-0.

**Correspondence** – none

**Public Comment** - none

#### **Financial Report**

- Investments in Fund 6204 \$ 4,434,663.40
- Cash in Fund 6204 \$ (78,619.68)
- Transmittal FD301162024 \$ 25, 298.97
- Payroll FD3 01/22/2024 \$ 319,167.68
- Bond Fund 6225 \$ 26,172.54
- September – December 2023 Check Register Approval
- Commissioner Steele made a motion to approve Transmittal FD301162024 and Payroll 01/18/2024. Commissioner Thornberry seconded the motion. The motion passed 2-0. The Board reviewed and signed September 1, 2023 – December 31, 2023, Check Register.

#### **Old Business**

- Levy Lid Lift Options – Chief Sorenson presented the lid lift funding options and anticipated service delivery option for each. The Board discussed each and directed staff prepare a proposal that would set the rate at \$1.50 in 2025 and a maximum 6% annual revenue for the five following years. The Board also directed to prepare the option of \$1.50 in 2025 and either a CPI or 3% maximum annual increase for the November election if the August election does not pass. Commissioner Steel made the motion, Commissioner Thornberry seconded. The motion passed 2-0.
- Board Meeting Times – Chief Sorenson presented a resolution that is based on the previous meetings discussion concerning moving the regular meeting day. Resolution 2024-01 moves the meeting to the 2<sup>nd</sup> and fourth Wednesday at 6 pm. Commissioner Steel made a motion to approve the resolution. Commissioner Thornberry seconded the motion. The motion passed 2-0.
- Commissioner Couture joined the meeting.
- Station 35 Generator Replacement – Chief Sorenson reported that the wiring will be completed to install a temporary generator and bids are being requested for a new generator that can power the entire building.
- The levy lid issue and meeting dates resolution were reviewed. Commissioner Couture voted to approve both, making both 3-0 approvals.

**New Business**

- Annual Report – Chief Sorenson reported the progress of the Annual Report. The draft was shared with the board via email.
- Station 35 – Division Chief Drone reported on the progress of the Station 35 feasibility study. We will discuss the City of Battle Ground and move forward as appropriate.
- Weather and Paramedic Training – Division Mansfield reported on the winter weather events and how response was provided. He also reported that Tyler Rhine and Josh Hall have completed Paramedic training.
- LMC – Chief Sorenson reported on issues that are being discussed.
- Strategic Plan – Division Chief Drone reported on the progress. Over 30 personnel have provided input.
- FEMA Grant – Chief Sorenson reported that Division Chief Drone will leads the application process. We are considering best options for the request.

**Executive Session - none**

**Meeting Schedule**

- |                                |            |               |
|--------------------------------|------------|---------------|
| ● Monday February 12, 2024,    | 18:00 hrs. | Board Meeting |
| ● Wednesday February 28, 2024, | 18:00 hrs. | Board Meeting |

**Adjournment 19:30**

  
\_\_\_\_\_  
Fire Commissioner Jon Couture

  
\_\_\_\_\_  
Fire Commissioner Rick Steele

  
\_\_\_\_\_  
Fire Commissioner Dean Thornberry

  
\_\_\_\_\_  
Fire Chief Scott Sorenson