

# **Fire District 3**

**“more than fire...”**

## **BOARD OF FIRE COMMISSIONERS**

### **Minutes**

**May 8, 2024**

The meeting was called to order by Commissioner Dean Thornberry at 6:00 pm at Station 35 and <https://us02web.zoom.us/j/81188830604>. Commissioner Jon Couture, Commissioner Rick Steele, Chief Scott Sorenson, Division Chief Jason Mansfield, Battalion Chief Sean Smith, Captain rioan Brault, FF Grindy, FF Strizak, FF Hall, FF Rhiner, Acting BC George, FF Talarico, Bryce Ponder, and family and friends were present. Don Lavalley, Alisa Bedrosian, Station 31, and Station 33 were virtual.

### **Minutes**

- The minutes of April 24, 2024, for approval.
- Commissioner Steele made a motion to approve the May 8, 2024, minutes. Commissioner Couture seconded the motion. The motion passed 3-0.

### **Correspondence**

#### **Public Comment**

### **Financial Report**

- |                            |    |              |
|----------------------------|----|--------------|
| • Investments in Fund 6204 | \$ | 6,956,669.91 |
| • Cash in Fund 6204        | \$ | 156,161.45   |
| • Transmittal FD305062024  | \$ | 31,622.25    |
| • Payroll FD3 05/06/2024   | \$ | 331,996.88   |
| • Bond Fund 6225           | \$ | 26,471.28    |
- April Check Register Review
  - Commissioner Steele made a motion to approve the Transmittal FD305062024, Payroll FD3 05/06/2024, and the April Check Register. Commissioner Couture seconded the motion. The motion passed 3-0.

### **Old Business**

- Impact fee ordinance – Chief Sorenson reported the Clark County Council approved the code amendment. After approval the code is in effect in 10 days. The County has offered training on requirements to request the fees.
- CARES Contract – the Board approved the signing of the agreement. Commissioner Steel made a motion, Commissioner Couture seconded, the motion passed 3-0.
- EMS District 2 – Chief Sorenson reported that Vancouver may decide to exclude EMS District 2 from the new contract. FD3 staff are working on options for consideration. We have received aid vehicle licenses and can transport on emergency bases per DOH guidelines. We with FD6 requested transport licenses but since have put that on hold.
- Region 8 Southwest Fire Commissioners May 1, 2024 – nothing to report.
- Levy Lid Lift – Chief Sorenson reported on presenting budget and finance information to staff.

### **New Business**

- Policy Updates – Chief Sorenson reported on the following changes:
  - Classification Plan – remove pursuing degree, required degree for Level 1, SRB – change to desired but training required, add NWCG FF2 at 4<sup>th</sup> Class FF.
  - Staffing Levels – require St34 officer when staffed, roster matrix on when to staff,


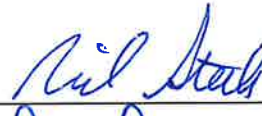
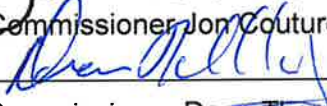
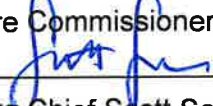
- change to 1 medic minimum when <4 assigned to shift.
- Personal Appearance Standards – change to Air Force standard.
- Fitness For Duty – process for determination.
- Return to Work – process for verification.
- Temporary Modified Duty – limits and process.
- Emergency Recall – process, exemptions.
- Battalion Chief Eligibility List - approval. Commissioner Steel made a motion, Commissioner Couture seconded, the motion passed 3-0.
- Open House Schedule – Chief Sorenson reported Station 31 June 1, Harvest Days July 13, Station 32,33 July 27, Station 35 August 10, Station 34 September 14

**Executive Session** - RCW 42.30.110(1)(g) 18:37-18:55. No action followed.

**Meeting Schedule**

- Wednesday May 22, 2024, Station 35 18:00 hrs. Board Meeting
- Wednesday June 12, 2024, Station 35 18:00 hrs. Board Meeting

**Adjournment**

 <hr/> Fire Commissioner Jon Couture	 <hr/> Fire Commissioner Rick Steele
 <hr/> Fire Commissioner Dean Thornberry	 <hr/> Fire Chief Scott Sorenson