

# **Fire District 3**

**“more than fire...”**

## **BOARD OF FIRE COMMISSIONERS**

### **Minutes**

June 12, 2024

The meeting was called to order by Commissioner Dean Thornberry at 6:00 pm at Station 31 and <https://us02web.zoom.us/j/81188830604>. Commissioner Jon Couture, Commissioner Rick Steele, Chief Scott Sorenson, Division Chief Chris Drone, Division Chief Jason Mansfield, Administrative Officer Eisenbeis, Battalion Chief Sean Smith, Captain Charlie Campbell, FF Brandon Norhenberg, FF Zach Usksoski, FF Dan Taylor, and FF Taylor Nye. Captain Brian Brault, FF Zane Norris, and the Station 35 crew on Zoom.

### **Minutes**

- The minutes of May 22, 2024, for approval.
- Commissioner Steele made a motion to approve the May 22, 2024, minutes. Commissioner Couture seconded the motion. The motion passed 3-0.

**Correspondence** none

**Public Comment** none

### **Financial Report**

- Investments in Fund 6204 \$ 6,502,3906.51
- Cash in Fund 6204 \$ (295,566.46)
- Transmittal FD306102024 \$ 75,765.24
- Payroll FD3 06/04/2024 \$ 351,576.62
- Bond Fund 6225 \$ 26,556.84
- Commissioner Steele made a motion to approve the Transmittal FD306102024 and Payroll FD3 06/04/2024. Commissioner Couture seconded the motion. The motion passed 3-0.

### **Old Business**

- Open House - Fun Days – Chief Sorenson and AO Eisenbeis reported on report attendance (5000 estimate), benefit donation amount (\$9200), and the event went was successful without any major problems.
- Levy Lid Lift – Chief Sorenson reported that another video has been completed, many questions have been received, and a QA Session is scheduled for July 10, 2024, at 7 pm at Station 31, and July 13, 2024, 0900 at Station 35. Commissioner Thornberry and Chief Sorenson will host.
- Division Chief Internal Recruitment – Chief Sorenson reported that the recruitment has been distributed, due July 1, the process will occur August 14 and 15. Commissioner Thornberry will assist in the process.
- Station 35 Analysis – Chief Sorenson requested direction and does the Board want to move forward with securing the station. A meeting with the City Manager will be scheduled to initiate a discussion on how to proceed.
- Ambulance Service Contract – Chief Sorenson reported EMS District 2 Board chose Vancouver's Option A with possibility to progress to Option B later. Options are outlined in Vancouver's letter to EMS District 2 concerning the next contract.

### **New Business**

- Board Member Resignation – Commissioner Rick Steele submitted his resignation letter. He is relocating and unable to serve any longer. Chief Sorenson advised the Board it has 90

days to select a replacement.

- Assistant Chief Position – Chief Sorenson recommended Division Chief Drone for promotion as he has been performing at this level. Commissioner Steel made a motion to promote Drone, Commissioner Couture seconded, the motion passed 3-0. Chief Sorenson will bring forward the job description and contract for Board approval.
- CFP Update – Chief Drone reported the updated CFP is completed. He will work with FD6 and CCFR for continuity in plans before submitting to the County for approval.
- Financial Statement – AO Eisenbeis reported the this is completed. The Board had no questions.
- Side by Side Donation – Chief Sorenson reported that a new Kawasaki Side by Side has been donated and delivered to FD3 for use. The project is being assigned to A Shift for response preparation, training and set up. Chief Sorenson stated to make it operational a trailer would be needed and requested the Board consider purchase. The Board reviewed a quote from Trailer City for \$9765.00. Commissioner Steel made a motion to order the trailer, Commissioner Thornberry seconded (Commissioner Couture recused), the motion passed 2-0.
- Washington State Chief Conference Report – Chief Sorenson reported on efforts concerning 1% limitation, meeting with Brian Snure, Chief's Maurer and Nohr concerning ambulance services, Chief Mauer was elected to serve as the next chair for the State Chief's,
- Levy Resolution Correction – Chief Sorenson pointed out a correction on the base from 2031 to 2030 for the next subsequent levy limitations on the resolution. It was written in and has been corrected on the ballot.
- Backup Ballot Proposal – Chief Sorenson reported we are waiting on the review for a backup resolution which is due August 6<sup>th</sup>.

**Executive Session** RCW 42.30.110(1)(b) 18:32 – 18:42, no action followed.

**Meeting Schedule**

- |                            |            |            |               |
|----------------------------|------------|------------|---------------|
| • Wednesday June 26, 2024, | Station 31 | 18:00 hrs. | Board Meeting |
| • Wednesday July 10, 2024, | Station 31 | 18:00 hrs. | Board Meeting |

**Adjournment 18:42**

  
\_\_\_\_\_  
Fire Commissioner Jon Couture

  
\_\_\_\_\_  
Fire Commissioner Dean Thornberry

  
\_\_\_\_\_  
Fire Commissioner Rick Steele

  
\_\_\_\_\_  
Fire Chief Scott Sorenson