

Fire District 3

“more than fire...”

BOARD OF FIRE COMMISSIONERS

Minutes

August 14, 2024

The meeting was called to order by Commissioner Dean Thornberry at 6:00 pm at Station 31 and <https://us02web.zoom.us/j/81188830604>. Commissioner Jon Couture, Chief Scott Sorenson, Division Chief Jason Mansfield, Division Chief Chris Drone and family, Battalion Chief Sean Smith and family, Dawson Shoupe and family, Alisa Bedrosian, Michelle Eisenbeis, and FF Rhine and FF Drlik, and FF Harnett were present.

Service Award

- Sean Smith was awarded for his 20 years of service to the community by Commissioner Dean Thornberry.

Oath of Service

- Chris Drone Assistant Chief was administered his Oath of Service by Commissioner Dean Thornberry.

Minutes

- The minutes of July 24, 2024, and August 12, 2024, for approval.
- Commissioner Couture made a motion to approve the July 24, 2024, and the August 12, 2024, minutes. Commissioner Thornberry seconded the motion. The motion passed 2-0.

Correspondence – Washington Fire Commissioners Conference, October 23-26, Spokane. Commissioner Thornberry is tentative, will confirm.

Public Comment - None

Financial Report

- | | | |
|----------------------------|----|--------------|
| • Investments in Fund 6204 | \$ | 4,180,673.70 |
| • Cash in Fund 6204 | \$ | 2,731.40 |
| • Transmittal FD308142024 | \$ | 175,251.03 |
| • Payroll FD3 08/10/2024 | \$ | 471,476.76 |
| • Bond Fund 6225 | \$ | 26,724.24 |
- July Check Register was reviewed and signed
 - Commissioner Couture made a motion to approve Transmittal FD308142024, and Payroll FD3 08/09/2024. Commissioner Thornberry seconded the motion. The motion passed 2-0.

Old Business

- Levy Lid Lift Update – Chief Sorenson reported on election results. The administration staff are now planning and preparing for the changes. Document the "how" we passed the levy. Negotiations – firefighter contract. Audit possible fall of 2024. Staffing/Hiring - 2 ff now more after 1/1/2025. Hire Cares Medic. Ambulance, staff vehicles, and station remodel, Strategic Plan - Update the current plan, and a Chief Officer Planning Retreat (October)
- National Night Out August 6 – Chief Sorenson reported on events, turnout and FD3 displays and participation. There was a good turnout and community involvement.
- AWC Grant Social Worker – Chief Sorenson reported that the position has been posted.
- Resolution to Rescind – Chief Drone reported the resolution was confirmed received by the elections office.

New Business

- Board Position – Chief Sorenson reported that Shane Bowman has expressed interest in the open position. Commissioner Thornberry has met him, Commissioner Couture will as well. The next step will be to invite him to a Board meeting to interview and/or confirm if selection is decided.
- 2025 Budget – Chief Sorenson reported the 2025 process has begun Sorenson and Drone will developing the budget.
- Hiring – Chief Sorenson reported interviews will start this week.
- Capital Facilities – Chief Sorenson provided plan to review for currency.
- Apparatus Replacement - Chief Sorenson provided plan to review for currency.
- Station 35 Committee – Commissioner confirmed that he is available on Tuesday, Thursday. Is ready to start any date.

Executive Session - none

Meeting Schedule

- Wednesday August 28, 2024, Station 31 18:00 hrs. Board Meeting
- Wednesday September 11, 2024, Station 31 18:00 hrs. Board Meeting

Adjournment




Fire Commissioner Jon Couture



Fire Commissioner Dean Thornberry

Fire Commissioner Vacant



Fire Chief Scott Sorenson