

# **Fire District 3**

**“more than fire...”**

## **BOARD OF FIRE COMMISSIONERS**

### **Minutes**

August 28, 2024

The meeting was called to order by Commissioner Dean Thornberry at 6:00 pm at Station 31 and <https://us02web.zoom.us/j/81188830604>. Commissioner Jon Couture, Chief Scott Sorenson, Division Chief Jason Mansfield, Division Chief Chris Drone, Shane Bowman and family, Captain Joe Stiffler, and FF Mellar were present.

#### **Minutes**

- The minutes of August 14, 2024, for approval.
- Commissioner Couture made a motion to approve the August 14, 2024, minutes. Commissioner Thornberry seconded the motion. The motion passed 2-0.

**Correspondence** – none

**Public Comment** – none

#### **Financial Report**

- |                            |    |              |
|----------------------------|----|--------------|
| • Investments in Fund 6204 | \$ | 4,088,673.70 |
| • Cash in Fund 6204        | \$ | (464,487.87) |
| • Transmittal FD308262024  | \$ | 51,646.24    |
| • Payroll FD3 08/20/2024   | \$ | 466,262.25   |
| • Bond Fund 6225           | \$ | 26,724.24    |
- Commissioner Couture made a motion to approve Transmittal FD308262024, and Payroll FD3 08/20/2024. Commissioner Thornberry seconded the motion. The motion passed 2-0.

#### **Old Business**

- Board Position – Shane Bowman recently expressed interest in the open board position. Commissioner Couture stated that he thought Bowman would be a great replacement for Rick Steel who recently resigned. Commissioner Thornberry agreed. Commissioner Couture made a motion to select Bowman to fill the open position, Commissioner Thornberry seconded, the motion passed 2-0. Shane Bowman was administered the Oath of Office by Commissioner Thornberry.
- Levy Lid Lift – Chief Sorenson reported on the progress and planning to accomplish changes related to the levy funding.
- 2025 Budget – Chief Sorenson reported that AC Drone will be leading and has started this year's budget process.
- AWC Grant Social Worker – the posting expired without applicants and was extended. Commissioner Bowman recommended posting at AWC.
- Hiring Update – Chief Drone reported on conditional offers made.
- Station 35 Committee – Chief Sorenson confirmed start dates with Commissioner Couture and will schedule.

#### **New Business**

- Washington Fire Commissioners Conference, October 23-26, Spokane – Commissioner Bowman expressed his interest. Chief Sorenson will register.
- Capital Facilities Apparatus Replacement Workshop – Chief Sorenson requested dates.

Wednesday will work for all. Sorenson will schedule.

- Strategic Plan – Chief Sorenson reported on progress.

**Executive Session** - none

**Meeting Schedule**

- Wednesday September 11, 2024, Station 31 18:00 hrs. Board Meeting
- Wednesday September 25, 2024, Station 31 18:00 hrs. Board Meeting

**Adjournment 18:25.**



Fire Commissioner Jon Couture



Fire Commissioner Dean Thornberry



Fire Commissioner Shane Bowman

Fire Chief Scott Sorenson