

# **Fire District 3**

**“more than fire...”**

## **BOARD OF FIRE COMMISSIONERS**

### **Minutes**

**October 23, 2024**

The meeting was called to order by Commissioner Dean Thornberry at 6:00 pm at Station 31 and <https://us02web.zoom.us/j/81188830604>. Commissioner Jon Couture, Chief Scott Sorenson, Division Chief Jason Mansfield, Alisa Bedrosian, Captain Joe Gray, FF Andrea Kotov, and Remington Becker (Virtual) were present.

#### **Minutes**

- October 9, 2024, for approval.
- Commissioner Couture made a motion to approve October 9, 2024, minutes. Commissioner Thornberry seconded the motion. The motion passed 2-0.

**Correspondence** – Chief Sorenson presented a response thank you letter and card for Board review.

**Public Comment** - none

#### **Financial Report**

- Investments in Fund 6204 \$ 2,576,132.48
- Cash in Fund 6204 \$ 45,972.80
- Transmittal FD310232024 \$ 87,020.92
- Payroll FD3 10/25/2024 \$ 386,298.24
- Bond Fund 6225 \$ 26,894.97
- Commissioner Couture made a motion to approve Transmittal FD310232024 Payroll FD3 10/25/2024. Commissioner Thornberry seconded the motion. The motion passed 2-0.

#### **Old Business**

- Hiring Update – Chief Sorenson reported a job offer was made and accepted for the AWC Grant Social Worker position.
- Budget Update – Chief Sorenson updated the Board on the 2025 schedule. It will be ready for review on November 13 and Public Hearing November 17. Commissioner Thornberry requested the Revenue and Expenditure emailed for review prior to November 13,
- Negotiations – Chief Sorenson reported a verbal agreement on comps. A meeting will be scheduled for the week of October 28.
- Staff Vehicle Purchase – Chief Sorenson the vehicles are ordered and should arrive within two weeks.
- Ambulance Order – Chiefs Sorenson and Mansfield discussed the ambulance order. An updated request will be provided at the next meeting.

#### **New Business**

- Prevention Month – Chief Sorenson discussed activities taking place, specifically the Video Contest.
- EMS District 2 ILA – Chief Sorenson informed the Board we have received an ILA form Clark County for Ambulance Fine Funds that will be received and used for tablets, response planning and ambulance service study.
- Expiring Contracts – Chief Sorenson communicated the administrative team contracts that are expiring at the end of year. Proposals will be provided.

- Fire Chief Position – Chief Sorenson asked the Board how they would like to proceed on the 2025 opening. They decided to go to an executive session and return to regular meeting for further action.

**Executive Session 18:24 –**

- Announced 15 minutes RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.
- The Board returned to regular session at 18:38.
- Commissioner Couture made a motion to appoint Assistant Chief Chris Drone to Fire Chief upon Chief Sorenson’s retirement. Commissioner Thornberry seconded the motion. The motion passed 2-0.

**Meeting Schedule**

- |                                |            |            |               |
|--------------------------------|------------|------------|---------------|
| • Wednesday November 13, 2024, | Station 31 | 18:00 hrs. | Board Meeting |
| • Wednesday November 27, 2024, | Station 31 | 18:00 hrs. | Board Meeting |

**Adjournment 18:40**

 _____ Fire Commissioner Jon Couture	 _____ Fire Commissioner Dean Thornberry
 _____ Fire Commissioner Shane Bowman	 _____ Fire Chief Scott Sorenson