

Fire District 3

“more than fire...”

BOARD OF FIRE COMMISSIONERS

Minutes

November 13, 2024

The meeting was called to order by Commissioner Dean Thornberry at 6:00 pm at Station 31 and <https://us02web.zoom.us/j/81188830604>. Commissioner Jon Couture, Commissioner Shane Bowman, Assistant Chief Chris Drone, Division Chief Jason Mansfield, Station 35 Crew, Station 31 Crew, and one citizen were present.

Minutes

- October 23, 2024, for approval.
- Commissioner Thornberry motioned to approve the September 11, 2024, minutes. The first motion to approve was made by Commissioner Bowman, and a second motion to approve was made by Commissioner Couture. The motion passed 3-0 to approve October 23, 2024 minutes.

Correspondence – none

Public Comment – Great service and feedback comment on the District’s pub ed site.

Financial Report

• Investments in Fund 6204	\$	6,079, 638.83
• Cash in Fund 6204	\$	(358,172.43)
• Transmittal FD310072024	\$	355,448.34
• Payroll FD3 10/25/2024	\$	379,122.82
• Bond Fund 6225	\$	26,982.69

- Commissioner Thornberry made a motion to approve the financial report. The first motion to approve was made by Commissioner Bowman. Commissioner Couture made a second motion to approve it. The motion passed 3-0 to approve the financial report.

Old Business

- Hiring Update – Division Chief Mansfield gave an overview of the current hiring update, including the new hire academy, the state academy's timelines, and the current plan. The five new hires are to start January 2, 2025. The state Academy begins on January 23, 2025. The District will look at bringing on another new hire in 2025 to even out the shifts. AC Drone and Div Chief Mansfield discussed increasing minimum staffing based on the staffing calculator and what the District can absorb, more discussion to follow.
- Staff Vehicle Purchase – The new staff rigs are in the process of being outfitted with canopies, radios, and light bars.
- Ambulance Order- Preliminary price range is between \$313,000 – \$318,000. Waiting on finalized CAD drawings.

New Business

- 2025 Situation Report – Assistant Chief Drone gave an overview of the current status of projects, equipment, apparatus, and personnel. Working to fulfill promises made to constituents from the levy.
- 2025 preliminary budget preview presented by Assistant Chief Drone.
- Discussed future bonding of apparatus. TO35’s bond will end in 2028

- ST34 remodel. 35K for an HVAC system available. Discussed separate dorms, 2nd bathroom, and workout areas.
- Equipment discussion based on budget presentation involved nozzle upgrades and UTV discussion. The recommendation from the board is to equip all engines with the new Elhart nozzles rather than phasing them over a set period. Commissioner Bowman through contact suggested contacting Pro Caliber for a street legal package.
- Impact fees – City of Battle Ground to look at FD3 Capital Facilities Plan Dec 2nd. The county has extended the timeline for a comprehensive plan.
- Awards Banquet – Will be held at the Prairie Tavern on Friday, Dec 6th between 1700-2100. The tree lighting ceremony in Battleground coincides with the banquet times.

Executive Session none

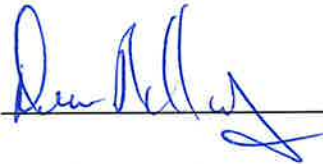
Meeting Schedule

- Wednesday, November 27, 2024, Station 31 18:00 hrs. Board Meeting/Public Hearing
- Wednesday, October 23, 2024, Station 31 18:00 hrs. Board Meeting

Adjournment: 1835 hrs.

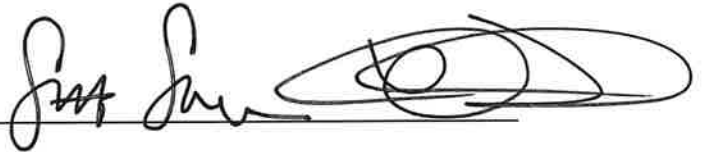


Fire Commissioner Jon Couture



Fire Commissioner Dean Thornberry

Fire Commissioner Shane Bowman



Fire Chief Scott Sorenson