

Fire District 3

“more than fire...”

BOARD OF FIRE COMMISSIONERS

Minutes

March 26, 2025

The meeting was called to order by Commissioner Jon Couture at 6:00 pm at Station 31 and <https://us02web.zoom.us/j/81188830604>.

Call to Order – 6:00PM

Present – Commissioner Jon Couture, Commissioner Dean Thornberry, Fire Chief Cris Drone, Assistant Chief Sean Smith, Division Chief Jason Mansfield, Alisa Bedrosian, and FD3 Crews via zoom.

Correspondence – Commissioner Bowman reported that Senator Cortez had secured state funding for the purchase of new ambulance pending Governor approval.

Public Comment – Alisa Bedrosian expressed gratitude and provided positive feedback regarding her attendance of “Coffee with the Chief”

Consent Agenda

All items listed below are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner requests specific item(s) be removed from the Consent Agenda for discussion prior to the time Commission votes on the motion to adopt the Consent Agenda

A. Board of Fire Commissioners Meeting Minutes of March 12, 2025	
B. Investments in Fund 6204	\$ 2,987,706.25
C. Cash in Fund 6204	\$ 51,170.41
D. Bond Fund 6225	\$ 27,355.51
E. Transmittal FD303262025	\$ 182,456.59
F. Payroll FD3 3/10/2025	\$ 396,940.47

A motion was made to approve the consent agenda by Commissioner Bowman. A second motion to approve was made by Commissioner Thornberry. All were in favor of approving the consent agenda passed 3-0.

Old Business-

- Communications Update – Chief Drone provided an update on “Coffee with the Chief” and discussed communications team video and future presentation opportunities.
- Strategic Plan – Chief Drone presented an overview of a preliminary 2 year plan to achieve an increased staffing level to 69 firefighters by the end of 2026.

New Business-

- Policy Updates – Assistant Chief Smith outlined changes to policy 331 (Incident Response Guide). Items discussed were truck and tender use changes. Chief Drone outlined changes to policy 215 (Staffing Levels). Items discussed were changes to daily roster disbursement.
- Training/Operations Update – Assistant Chief Smith and Division Chief Mansfield provided an update on call volume year-to-date and discussed status of training programs.

Executive Session – RCW 42.30110(1)(b) Consideration of site selection or acquisition of real estate

purchase or lease if likelihood that disclosure would increase price.

Executive session was conducted at 1855 hours and concluded at 1905 hours with no decision to follow.

Meeting Schedule

- Wednesday, April 9, 2025 Station 31 18:00 hrs. Board Meeting
- Wednesday, April 23, 2025 Station 31 18:00 hrs. Board Meeting

Adjournment:

Meeting was adjourned at 1905 hours.

Fire Commissioner Jon Couture

Fire Commissioner Dean Thornberry

Fire Commissioner Shane Bowman

Fire Chief Chris Drone