

Fire District 3

“more than fire...”

BOARD OF FIRE COMMISSIONERS

Board Meeting Minutes

May 14, 2025

The meeting was called to order at 6:00 pm at Station 31 and online at <https://us02web.zoom.us/j/81188830604>.

Present: Commissioners Bowman, Thornberry, Couture, Chief Drone, Assistant Chief Smith, Division Chief Mansfield, (4) probationary firefighters, family members, BC31, SQ35, E31, public (1), Fuller Group, and FD3 firefighters online.

Call to Order: 18:00

Service Award – Chief Drone Presented.

- Branden Nohrenberg – 5 years

Oath of Service – Commissioner Thornberry presided over the Oath of Service. Division Chief Mansfield read each FF's biography.

- Trey Bowman – Firefighter EMT
- Sam Granneman – Firefighter Paramedic
- Connor Harber – Firefighter EMT
- Emilee Tryon – Firefighter EMT

10-minute recess: 18:18

In session: 18:28

Correspondence – Chief Drone gave a summary of the Cascadia Academy fundraising event that he and Commissioner Bowman attended. \$450,000.00 was raised.

Public Comment - None

Presentation

- Fuller Group – Scott Higgins presented an overview of property options and analysis for a future station properties.

Consent Agenda

All items listed below are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner requests specific item(s) be removed from the Consent Agenda for discussion prior to the time Commission votes on the motion to adopt the Consent Agenda

A. Board of Fire Commissioners Meeting Minutes of April 23, 2025	
B. Investments in Fund 6204	\$ 8,475,483.45
C. Cash in Fund 6204	\$ (366,237.99)
D. Bond Fund 6225	\$ 27,535.44
E. Transmittal FD305142025	\$ 155,568.87
F. Payroll FD3 5/10/2025	\$ 378,693.16

A motion was made to accept the consent agenda by Commissioner Couture. Commissioner Bowman, 1st motion to accept, 2nd motion to accept by Commissioner Thornberry. All were in favor. The motion passed 3-0.

Old Business-

- Commissioner Filing Update – Chief 31 gave an update. Commissioners Bowman and Couture filed and will be on the August 5 primary ballot, uncontested.
- EMS District 2 Update -Chief 31 met Monday, 4/12, FD3 looking at a plan to piggyback on the VFD contract. Also looking at the option of fire districts leaving EMS Dist. 2 and contracting directly with AMR. CH 31 recommended an advisory group to work as part of EMS Dist. 2 for the life of the contract and then explore different options.
- EMS Dist. 2 board expansion – Commissioner Thornberry to serve.

New Business-

- Fire Station Design Conference – Chief Drone and Chief Smith to attend in Arizona the week of May 19-22 at the Glendale Convention Center.
- Bonding Options – Next meeting is May 28, bonding presentation.
- Open House / Hockinson Fun Days – Chief Mansfield gave an update on the progress.
- Transport License – Data was presented and is moving forward. FD6 withdrew from the process. More data will need to be collected before the next meeting. FD3 messaging is good.
- UTV Proposal – Chief Drone gave an overview of the update to the UTV upgrade proposal prepared by FF/P Becker.

Executive Session – RCW 42.30110(1)(b) Consideration of site selection or acquisition of real estate purchase or lease if the likelihood that disclosure would increase price.
A 20-minute executive session was needed.

- In executive session at 18:50
- Out of executive session at 19:15
- Back in session at 19:15

Meeting Schedule

- Wednesday, May 28, 2025, Station 31 18:00 hrs. Board Meeting
- Wednesday, June 11, 2025, Station 31 18:00 hrs. Board Meeting

Adjournment: 19:16



Fire Commissioner Jon Couture



Fire Commissioner Dean Thornberry



Fire Commissioner Shane Bowman



Fire Chief Chris Drone