

Fire District 3

“more than fire...”

BOARD OF FIRE COMMISSIONERS

Minutes June 11, 2025

The meeting was called to order at 6:00 pm at Station 31 and online via Teams: [Teams Meeting](#)

Call to Order: 18:00

Present: Commissioner's Couture, Bowman, Thornberry, Fire Chief Drone, Assistant Chief Smith, Division Chief Mansfield, Station 31 crew, Trey Bowman, (1) citizen. Online (JH, BB, M, EM).

Correspondence: Chief Drone discussed the media release on the structure fire rescue and gave an overview to the board.

Public Comment: FF Mitchum gave a Technical Rescue Team update to the board.

Consent Agenda: Commissioner Bowman made a motion to accept the consent agenda. 2nd motion to accept made by Commissioner Thornberry. The motion to accept the consent agenda was approved 3-0 by the board.

All items listed below are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a commissioner requests specific item(s) be removed from the Consent Agenda for discussion prior to the time the Commission votes on the motion to adopt the Consent Agenda

A. Board of Fire Commissioners Meeting Minutes of May 28, 2025	
B. Investments in Fund 6204	\$ 7,446,285.10
C. Cash in Fund 6204	\$ 95,775.40
D. Bond Fund 6225	\$ 27,644.73
E. Transmittal FD306112025	\$ 121,378.08
F. Payroll FD3 6/10/2025	\$ 397,483.41

Old Business

- Bond Update – Chief Drone discussed the follow-up with Jim Nelson to pursue the bond and maximize savings. The bond RFP process will be lengthy, 2-3 months. Jim is to provide a timeline for the bond process.
- Open House Recap- Chief Drone gave an overview of the 2025 FD3 Open House. \$5,946.00 was raised for the FD3 Outreach Fund (netted). Great feedback on the menu change (hashbrowns) and online ticket sales. This was the 36th year of the FD3 Open House.

New Business

- Fire Engine RFP Selection- Chief Smith gave an overview of the selection process, which included the evaluation criteria to evaluate the bids and scoring. Took the RFP numbers (max points) and added a weighted value. Three bids were submitted by Rosenbauer, Pierce, and Hughes Fire. Commissioner Thornberry asked about liquidated damages. Chief Drone explained that paying up front will require a performance bond that will hold the awarded bidder accountable and allow the district to legally back out if needed. The final recommendation from the RFP Committee (Drone, Smith, Mansfield, Blomdahl, and Brault) is to move forward with Pierce, who is the lowest bidder. A motion to accept the Pierce bid was made by Commissioner Bowman and seconded by Commissioner Thornberry. The motion to accept the Pierce bid passed 3-0.

- Battalion Chief Testing – Chief Mansfield gave an overview. One candidate tested and passed the exam. The next phase of testing will be an interview with Chief Drone.

Executive Session –

RCW 42.30.110(1)(b) Consideration of site selection or acquisition of real estate purchase or lease if likelihood that disclosure would increase price.

- 20-minute executive session needed. In at 18:20, out at 18:40.
- Regular session 18:40.

Meeting Schedule

- Wednesday, June 25, 2025, Station 31 18:00 hrs. Board Meeting
- Wednesday, July 9, 2025, Station 31 18:00 hrs. Board Meeting

Adjournment: 18:40



Fire Commissioner Jon Couture



Fire Commissioner Dean Thornberry

Fire Commissioner Shane Bowman

Fire Chief Chris Drone