

Fire District 3

"more than fire..."

BOARD OF FIRE COMMISSIONERS

Meeting Minutes

June 25, 2025

The meeting will be called to order at 6:00 pm at Station 31 and online via Teams: [Teams Meeting](#)

Call to Order: 18:06 (technical difficulties)

Present: Commissioners Jon Couture and Dean Thornberry. Assistant Chief Sean Smith, Division Chief Jason Mansfield, Station 31, (1) citizen

Correspondence: None

Public Comment: None

Consent Agenda: A motion was made to accept the consent agenda by Commissioner Thornberry and was seconded by Commissioner Jon Couture. The motion to accept the consent agenda passed 2-0. Note: The meeting minutes from June 11 were not present but were added to the agenda during the meeting.

All items listed below are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a commissioner requests specific item(s) be removed from the Consent Agenda for discussion prior to the time the Commission votes on the motion to adopt the Consent Agenda

A. Board of Fire Commissioners Meeting Minutes of June 11, 2025	
B. Investments in Fund 6204	\$ 7,052,285.10
C. Cash in Fund 6204	\$ 37,143.61
D. Bond Fund 6225	\$ 27,644.73
E. Transmittal FD306132025	\$ 12,857.25
Transmittal FD306182025	\$ 27,807.27
Transmittal FD306232025	\$ 195,116.93
F. Payroll FD3 6/25/2025	\$ 385,472.12

Old Business

- UTV Purchase – Chief Smith gave an update on the UTV purchase and trade-in of the old UTV. \$9000.00 was received on trade-in values. The new UTV is currently being outfitted and wrapped.
- EMS District 2 Update – Chief Smith gave a contract overview. The AMR contract will be awarded July 7th. Chief Smith and Captain Waliezer will be attending the next EMS District 2 meeting pertaining to the District's application for a transport license.

New Business

- 20th Avenue Property – No discussion.
- July 4th. Chief Smith, Station 34 will be staffed on July 4. Fireworks patrols will be conducted by CH31, CH33, and FM32 beginning 7/1 and running through July 4th. A VOC program will be used via MDCs to track fireworks-related calls.
- Battalion Chief Contract – Chief Smith, the District received a letter from the Battalion Chief (BC),

bargaining sent a formal letter requesting to enter into contract negotiations. The first meeting with the BCs is TBA. The District is assembling its negotiations team.

Executive Session

Meeting Schedule

- Wednesday, July 9, 2025, Station 31 18:00 hrs. Board Meeting
- Wednesday, July 23, 2025, Station 31 18:00 hrs. Board Meeting


Adjournment:




Fire Commissioner Jon Couture



Fire Commissioner Dean Thornberry



Fire Commissioner Shane Bowman



Assistant Chief Sean Smith