

Fire District 3

"more than fire..."

BOARD OF FIRE COMMISSIONERS

Minutes

September 16, 2025

The meeting was called to order at 6:00 pm at Station 31 and online via Teams: [Teams Meeting](#)

Call to Order : 18:00

Present: Commissioner's Dean Thornberry, Shane Bowman, Jon Couture (facetime), FC Chris Drone, AC, Sean Smith, DC Jason Mansfield, (1) citizen.

Correspondence: FC Drone presented a letter of gratitude from the Lyle mobilization recognizing Craig Martinell and Remington Becker.

Public Comment: Thank you for the recent open houses.

Consent Agenda: A motion to approve the consent agenda was made by Commissioner Shane Bowman and seconded by Commissioner Dean Thornberry. The motion to approve the consent agenda passed 2-0.

All items listed below are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a commissioner requests specific item(s) be removed from the Consent Agenda for discussion prior to the time the Commission votes on the motion to adopt the Consent Agenda

A. Board of Fire Commissioners Meeting Minutes of August 27, 2025	
B. Investments in Fund 6204	\$ 3,908,017.37
C. Cash in Fund 6204	\$ 3,470.10
D. Bond Fund 6225	\$ 27,941.89
E. Transmittal FD309022025	\$ 3,167.00
Transmittal FD309162025	\$ 407,939.83
F. Payroll FD3 7/25/2025	\$ 494,451.11

Old Business

- Captain/FF Testing/Recruitment – DC Mansfield gave a short overview of how the testing process works. The next phase will involve the Fire Chief's Interviews scheduled for Captains and Entry Level Firefighters the week of September 22.
- Senator Meeting – AC Smith gave a short overview of the recent WA State Senator visits. The tour consisted of a two-hour time block focusing on a station tour of Stations 34 and 35, recent WL events, target hazard areas, access challenges, Larch Corrections, Nakia Creek Burn Scar, and Summer Hills Estates. Good feedback was received from both senators. Commissioner Bowman will follow-up on apparatus funding.

New Business

- Open House Update – FC Drone presented. Four open houses were held (Stations 32,33,34, and 35). Station 32 had low attendance. Good interaction from the crews and public.
- State Audit – FC Drone, currently under state audit. Areas of audit focus are payroll, fuel purchase, and accounts receivable. Will meet in 2-4 weeks for the exit interview. An annual audit will occur based on the

budget size.

- Joint Fire Commission Board Meeting – FC Drone, an email was sent by CCFR Fire Chief, John Nohr, requesting a joint meeting with FD3 and neighboring jurisdictions. Commissioners Thornberry and Bowman were in favor of the meeting. FC Drone to send out a calendar invite to the board.

Executive Session

Meeting Schedule

- Wednesday, Sept 24, 2025, Station 31 18:00 hrs. Board Meeting
- Wednesday, Oct 8, 2025, Station 31 18:00 hrs. Board Meeting

Adjournment: 18:23

Fire Commissioner Jon Couture



Fire Commissioner Shane Bowman

Fire Commissioner Dean Thornberry



Fire Chief Chris Drone