

# **Fire District 3**

**“more than fire...”**

## **BOARD OF FIRE COMMISSIONERS**

### **Minutes**

September 24, 2025

The meeting was called to order at 6:00 pm at Station 31 and online via Teams: [Teams Meeting](#)

**Call to Order: 18:00**

**Present:** Commissioner Shane Bowman, Commissioner Dean Thornberry, FC Drone, AC Smith, DC Mansfield, BC31, E31, (2) citizens, FFs Ponder, Brault, Bowman.

**Correspondence:** FC Drone presented thank you letters from the recent open-house events.

**Public Comment:** None

**Consent Agenda:** Commissioner Bowman made a motion to accept the consent agenda. Commissioner Thornberry seconded the motion. The motion to accept the consent agenda passed 2-0.

All items listed below are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a commissioner requests specific item(s) be removed from the Consent Agenda for discussion prior to the time Commission votes on the motion to adopt the Consent Agenda

A. Board of Fire Commissioners Meeting Minutes of September 16, 2025	
B. Investments in Fund 6204	\$ 3,570,017.37
C. Cash in Fund 6204	\$ 41,046.95
D. Bond Fund 6225	\$ 27,941.89
E. Transmittal FD309242025	\$ 98,548.40
F. Payroll FD3 9/25/2025	\$ 485,523.60

**Old Business**

- Joint Fire Commission Board Meeting- FC Drone An email was sent to CCFR to participate in a joint board meeting, still waiting for a date and time.

**New Business**

- Captain's Testing- FC Drone gave an overview of recently completed captain testing to include an eligibility list and plan to promote four captains.
- Command Summit- FC Drone summarized the recent command/leadership meeting that was recently held offsite. Topics included organizational planning and shift movement to align with programs.
  - Truck Program – 9 qualified 2026
  - Captains- Promote 4 Captains January 1, 2026, and have one acting captain per captain per shift
  - TRT- 6 members total, two per shift
  - 5 paramedics per shift
  - Institute apparatus rotations based on hours versus remaining at a station for the lifespan of the

- apparatus. This move will reduce wear and tear. Currently engines are serviced every 300 hours
- UTV-Looking at creating a WL Type 3 REM team.
- Academy-looking at purchasing a 4WD van for transit The van would be used for other training uses. This will minimize risk and free up additional staff rigs.
- Facility- Looking at replacing the ST35 roof, handrails, and space realignment to mitigate diesel fumes in workout areas and truck bay and create a healthier environment. The projected roof cost is around 300K.
- Training overview-developing a full year schedule in advance of Vac picks.




• **Executive Session**

RCW 42.30.110 (g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee: A ten-minute session was required. In session at 18:31. Out of session at 18:33. No action taken in executive session.

**Meeting Schedule**

- Wednesday, Oct 8, 2025, Station 31 18:00 hrs. Board Meeting
- Wednesday, Oct 22, 2025, Station 31 18:00 hrs. Board Meeting

**Adjournment:** 18:33

<hr/> Fire Commissioner Jon Couture  <hr/> Fire Commissioner Shane Bowman	 <hr/> Fire Commissioner Dean Thornberry  <hr/> Fire Chief Chris Drone
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