

Fire District 3

"more than fire..."

BOARD OF FIRE COMMISSIONERS

Minutes

October 22, 2025

The meeting will be called to order at 6:00 pm at Station 31 and online via Teams: [Teams meeting](#)

Call to Order: 18:00

Present: Commissioner Thornberry, Commissioner Bowman, Commissioner Couture (Phone) FC Drone, AC Smith, DC Mansfield, Station 31 crew, (1) citizen.

Correspondence: Thank you card from the BG Senior Citizens Presentation. DC Mansfield and FM32 Shoup presented. DC Mansfield gave an overview of the presentation.

Public Comment: None

Consent Agenda: A motion to approve the consent Agenda was made by Commissioner Bowman, A second motion to approve the Consent Agenda was made by Commissioner Couture. The motion to approve the consent Agenda passed 3-0.

All items listed below are considered routine and will be enacted by one motion. There will be no separate discussion of these items unless a commissioner requests specific item(s) be removed from the Consent Agenda for discussion prior to the time the Commission votes on the motion to adopt the Consent Agenda

A. Board of Fire Commissioners Meeting Minutes of September 8, 2025	
B. Investments in Fund 6204	\$ 3,099,446.91
C. Cash in Fund 6204	\$ 2,248,409.73
D. Bond Fund 6225	\$ 28,039.84
E. Transmittal FD310222025	\$ 227,171.31
Transmittal FD310092025	\$ 5,000.00
F. Payroll FD3 10/24/2025	\$ 428,500.79

Old Business

- Joint Board Meeting (Potential Dates: Tues 11/4, Wed 11/5, We 11/12) – CH Drone presented potential meeting dates for a joint meeting with neighboring jurisdictions' boards. Agreed, due to holidays, to look at January 2026 for a joint meeting.
- Fire Engine Bond – Funds have been wired and received at the county, and the invoice has been paid 10/22/25. Looking at a 2 ½ to 3-year time frame to receive the new engines.
- Audit Results – The exit interview with the state auditor was completed, and no findings were found. Thank you to Michelle and Savanna for spearheading the audit. A recent policy change at the State level will require an audit every two years. May pursue annually, which would help with bond ratings.

New Business

- Budget process update – CH Drone gave the board a timeline for the next budget meeting. CH Drone will present on November 12th. November 26th public hearing and Levy Certification, and budget resolution.
- Winter newsletter/messaging – CH Drone gave an overview of where the district is at regarding levy promises, hiring, apparatus, and facilities.
- Mandatory Overtime MOU – CH32 Gave an update to the board on the MOU for mandatory overtime and recent LMC meetings.

Executive Session – 15 minutes needed.

In Session: 18:15
Out of Session: 18:30 No Action Taken.




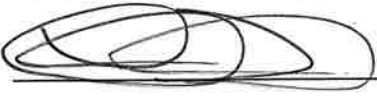
RCW 42.30110(1)(b) Consideration of site selection or acquisition of real estate purchase or lease if likelihood that disclosure would increase price.

Property

Meeting Schedule

- | | | | |
|----------------------------|------------|------------|---------------|
| • Wednesday, Nov 12, 2025, | Station 31 | 18:00 hrs. | Board Meeting |
| • Wednesday, Nov 26, 2025, | Station 31 | 18:00 hrs. | Board Meeting |

Adjournment: 18:30

 _____ Fire Commissioner Jon Couture	 _____ Fire Commissioner Dean Thornberry
 _____ Fire Commissioner Shane Bowman	 _____ Fire Chief Chris Drone