

Fire District 3

“more than fire...”

BOARD OF FIRE COMMISSIONERS

Minutes

Monday July 25, 2022

The meeting was called to order by Commissioner Jon Couture at 6:00 pm at Station 31 and on Zoom <https://us02web.zoom.us/j/81188830604>. Commissioner Rick Steele, Fire Chief Scott Sorenson, Assistant Chief Barbara Widlund, Division Chief Chris Drone, FF Rob Moon, FF Kirk Meller (Zoom) and Dean Thornberry were in attendance.

Minutes

- The minutes of July 11, 2022 for approval.
- Commissioner Steele made a motion to approve the minutes as written, Commissioner Couture seconded the motion, the motion passed 2-0.

Correspondence none

Public Comment none

Financial Report

- | | | |
|----------------------------|----|--------------|
| • Investments in Fund 6204 | \$ | 5,134,341.84 |
| • Cash in Fund 6204 | \$ | 1,614.08 |
| • Transmittal FD307252022 | \$ | 146,310.60 |
| • Payroll FD 07/19/2022 | \$ | 336,482.99 |
| • Bond Fund 6225 | \$ | 25,319.53 |
- Commissioner Steele made a motion to approve Transmittals FD307252022 Payroll 07/19/2022. Commissioner Couture seconded the motion, the motion passed 2-0.

Old Business

- Wetlands Delineation Report – Chief Sorenson reported that the developable land on 20th Ave is 5 acres, according to the report provided by Olson Engineering. The property has been placed back on the market.
- Personnel Update – Chief Sorenson reported that the Academy has started for the five new hires. Battalion Chief Stewart has submitted letter and will retire August 30th. Captain Mel Hall will retire August 19th.
- Harvest Days – the event was a success. Commissioner Couture complimented and thanked staff for the great work on the breakfast and the Kids Firefighter Challenge. Division Chief Drone recognized FF Zane Norris for creating and organizing the Kids Challenge.
- Commissioner Vacancy Selection – Chief Sorenson requested the Board's preference on the process to replace Commissioner Scott Anders's vacant position. Commissioner Couture stated that we have considered two excellent candidates, Dean Thornberry and Tim Gaughan, both City of Battle Ground residents. Tim Gaughan expressed interest and was honored but declined due to personnel reasons. Dean Thornberry also expressed interest in filling the position. Commissioner Steele made a motion to appoint Dean Thornberry to fill the vacant position. Commissioner Couture seconded, the motion passed 2-0. The Oath of Office will occur at the beginning of the August 8th, 2022 meeting.

New Business

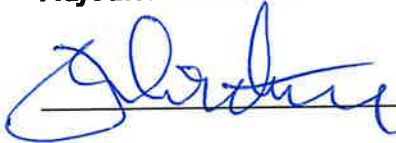
- Future Funding – Chief Sorenson requested the Board to consider funding needs as the current Lid Lift expires after the 2023 budget year. The Board requested revenue projections at \$1.42 and \$1.50 rates for review.
- New Engines – Chief Sorenson reported that there is no news on the chassis deliveries.
- Division Chief Position – Chief Sorenson recommended a reorganization when Assistant Chief Wildland retires. The recommendation was to replace the role with a Division Chief and promote Captain Jason Mansfield into that position. The Board requested review the structure and job description at the next meeting.
- Military Leave Policy – Chief Sorenson reported one of the new hires is a veteran and has two years left on his military commitment. The policy is now under review for accuracy with current requirement.
- Open House - Chief Sorenson reviewed plans for the July 30 events; Station 32 10 am to 1 pm, Station 33 1 pm to 4 pm.

Executive Session none

Meeting Schedule

- | | | |
|--------------------------|------------|---------------|
| • Monday August 8, 2022 | 18:00 hrs. | Board Meeting |
| • Monday August 22, 2022 | 18:00 hrs. | Board Meeting |

Adjournment 18:32



Fire Commissioner Jon Couture



Fire Commissioner Rick Steele



Fire Chief/Secretary Scott Sorenson