

Fire District 3

“more than fire...”

BOARD OF FIRE COMMISSIONERS

Minutes

September 26, 2022

The meeting was called to order by Commissioner Jon couture at 6:00 pm at Station 31 and on Zoom <https://us02web.zoom.us/j/81188830604>. Commissioner Rick Steele, Commissioner Dean Thornberry, and Chief Scott Sorenson attended. Staff attending remotely (Zoom) Blomdahl, Mansfield, and Meller,

Minutes

- The minutes of September 12, 2022 for approval.
- Commissioner Steele made a motion to approve the minutes as written, Commissiioner Thornberry seconded the motiom, the motion passed 3-0.

Correspondence –Chief Sorenson presented the year to date run report to the Board.

Public Comment – none

Financial Report

- | | | |
|----------------------------|----|--------------|
| • Investments in Fund 6204 | \$ | 2,902,603.30 |
| • Cash in Fund 6204 | \$ | (399,065.83) |
| • Transmittal FD309292022 | \$ | 153,601.41 |
| • Payroll FD 09/23/2022 | \$ | 399,111.89 |
| • Bond Fund 6225 | \$ | 25,369.04 |
- Commissioner Steele made a motion to approve Transmittals FD309292022 and Payroll 09/06/2022. Commissioner Thornberry seconded the motion, the motion passed 3-0.

Old Business

- Levy Goals - six year beginning in 2023 – Chief Sorenson presented the following draft to the Board for review. The Board approved of the goals and suggested that WSRB impacts, and protocol changes be included.
 - Staffing – third crew member all existing crews increase capability, public and responder safety, 34 with career personnel reduce response times
 - Remodel Station 34 for additional staff capability
 - Replace Apparatus - Engine 32 replaces 2005, Ambulance replaces 2001, Rescue Boat 33 replaces 1976, Command and Staff replaces 2000 - 2003
 - Equipment and Tool Update and Replacement - technology and performance upgrades, mandated updates
- Citizens Advisory Committee – Commissioner Thornberry reported that Rick Harris will participate.
- Audit - Board Representative - Commissioner Rick Steele volunteered to participate as the Board rep for the audit.
- WFCA Conference – Commissioner Steele expressed interested and will confirm.

- Wetland Report 20th Avenue – Chief Sorenson reported meeting with Olsen for additional information. The property has very limited usable area due 150' wetland buffers. Chief Sorenson will investigate steps forward and report back.
- Apparatus Financing – Chief Sorenson reported on financing options for the new engines, no decisions made. More information will be presented at the next meeting.

New Business

- 2023 Budget – Chief Sorenson reported on the 2023 Preliminary Budget changes. There will an increase in salaries due to COLA increase. Reserves will decrease due to cash purchase the engine chassis. Unreserved will increase based on Board policy.
- 2023 Organization Change – Chief Sorenson reported that the change is budgeted for January 1.
- 2023 Scheduled Apparatus Purchases - Chief Sorenson reviewed options for needs in Battle Ground and consideration of needs listed in the Capital Facilities Plan and use of Impact Fees.

Executive Session none

Meeting Schedule

- | | | |
|---------------------------|------------|---------------|
| • Monday October 10, 2022 | 18:00 hrs. | Board Meeting |
| • Monday October 24, 2022 | 18:00 hrs. | Board Meeting |

Adjournment 18:47



Fire Commissioner Jon Couture



Fire Commissioner Dean Thornberry



Fire Commissioner Rick Steele



Fire Chief/Secretary Scott Sorenson