

Fire District 3

"more than fire..."

BOARD OF FIRE COMMISSIONERS

Minutes

November 28, 2022

The meeting will be called to order by Commissioner Jon Couture at 6:00 pm at [Station 31](#) and on Zoom <https://us02web.zoom.us/j/81188830604>. Commissioner Rick Steele, Commissioner Dean Thornberry, Chief Scott Sorenson, Assistant Chief Barbara Widlund, and Division Chief Chris Drone attended.

Minutes

- The minutes of November 14, 2022 for approval.
- Commissioner Steele made a motion to approve the minutes as written, Commissioner Thornberry seconded the motion, the motion passed 3-0.

Correspondence – the October Run Report was presented to the Board by Chief Sorenson.

Public Comment – none

Financial Report

- | | | |
|----------------------------|----|--------------|
| • Investments in Fund 6204 | \$ | 5,104,183.21 |
| • Cash in Fund 6204 | \$ | (301,237.91) |
| • Transmittal FD311282022 | \$ | 140,144.35 |
| • Payroll FD3 11/21/2022 | \$ | 303,826.45 |
| • Bond Fund 6225 | \$ | 25,428.09 |
- Commissioner Steele made a motion to approve Transmittals FD311282022, and Payroll 11/21/2022. Commissioner Thornberry seconded the motion, the motion passed 3-0.

Old Business

- Board Planning Update – Chief Sorenson proposed updates to the Commissioner planning timeline for 2023.
- Citizens Advisory Committee Presentation and Dates – Chief Sorenson update d the Board on preparation for these presentations.
- Audit – Chief Sorenson informed the Board on a closeout preparation meeting to be attended by Admin Officer Michelle Eisenbeis and Chief Sorenson on December 6th. This meeting will go over results, discuss questions, and prepare for the closeout.
- Twentieth Ave Property Appraisal -

New Business

- 2023 Preliminary Budget Public Hearing – Chief Sorenson reviewed the preliminary revenue and expenditure budgets with the Board. No public comments made.
- 2023 Preliminary Budget – Review and Resolution Commissioner Steele made a motion to approved 2023 Levy Resolution 2022-04, and 2023 Budget Resolution 2022-05, Commissioner Thornberry seconded, the motion passed 3-0.

Executive Session none

Meeting Schedule

- Monday December 12, 2022, 18:00 hrs. Board Meeting
- Monday December 26, 2022, 18:00 hrs. Board Meeting

Adjournment 19:07



Fire Commissioner Jon Couture



Fire Commissioner Dean Thornberry



Fire Commissioner Rick Steele

Fire Chief/Secretary Scott Sorenson