

Fire District 3

“more than fire...”

BOARD OF FIRE COMMISSIONERS

Minutes

January 23, 2023

The meeting was called to order by Commissioner Rick Steele at 6:00 pm at [Station 31](#) and on Zoom <https://us02web.zoom.us/j/81188830604>. Commissioner Jon Couture, Commissioner Dean Thornberry, Chief Scott Sorenson, Assistant Chief Barbara Widlund, Division Chief Chris Drone, and Firefighter Kirk Meller (Zoom) were present.

Minutes

- The minutes of January 9, 2023 for approval. Commissioner Thornberry made a motion to approve the minutes as written, Commissioner Couture seconded the motion, the motion passed 3-0.

Correspondence – none

Public Comment – none

Financial Report

- | | | |
|----------------------------|----|--------------|
| • Investments in Fund 6204 | \$ | 3,979,367.34 |
| • Cash in Fund 6204 | \$ | (75,303.31) |
| • Transmittal FD301182023 | \$ | 8,074.88 |
| • Transmittal FD301232023 | \$ | 77,187.43 |
| • Payroll FD3 01/18/2023 | \$ | 302,125.24 |
| • Bond Fund 6225 | \$ | 25,502.73 |
- Check Register Approval
 - Commissioner Thornberry made a motion to approve Transmittals FD301182023 and FD301232023, and Payroll 01/18/2023. Commissioner Couture seconded the motion, the motion passed 3-0.

Old Business

- 2022 Budget Position – Chief Sorenson reviewed the 2022 Budget Position Report with the Board. Chief Sorenson reported that overall, fire control expenditures were 99.9% of the budgeted amounts.
- 2023 Final Budget – Chief Sorenson reviewed the 2023 Final Budget. It will be presented for approval at the next meeting.
- New Engines Bond Resolution Update – Chief Sorenson reported that the Bond resolution will be available for approval at the next meeting.

New Business

- Division Chief Jason Mansfield Contract – Chief Sorenson presented the new contract for Board approval. The contract was approved and signed by the Chair.
- BLS Ambulance – Chief Sorenson reported on a Pilot BLS Ambulance recently proposed by AMR. The proposal is to add BLS ambulance into the system that can respond to lower priority emergency calls in order to reduce demand on ALS cars, making them more available for higher priority emergency calls. The program will begin early in 2023.

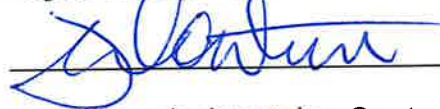
- Nurse Navigation – Chief Sorenson reported on the Nurse Navigation, a service that assists 911 caller's non-emergency needs. It will be financed by AMR and is designed to reduce the demand on emergency response resources, improving availability. The program will begin in early 2023.
- National Testing Network – Chief Sorenson and Division Chief Mansfield reported on a new testing platform that FD3 will use beginning this year. The program will provide candidates that have passed national standard professional competency and physical ability assessments.
- Vehicle Purchase Request – Chief Sorenson reported that we were to get an allotment for a F series pickup from Ford based on our 5 year history. The order has been placed and is expected available by the second half 2023.
- Surplus Equipment – Chief Sorenson reported that we were contacted by JS Stout surplus sales services, to review the options for the sale of FD3 surplus inventory.
- Juneteenth Holiday – at the June 27, 2022 meeting, the Board indicated that it supported recognizing the Juneteenth Holiday. Chief Sorenson requested that the Board approve by motion. Commissioner Thornberry made a motion to recognize Juneteenth as a Holiday, Commissioner Couture seconded the motion, the motion passed 3-0.

Executive Session none

Meeting Schedule

- Monday February 13, 2023, 18:00 hrs. Board Meeting
- Monday February 27, 2023, 18:00 hrs. Board Meeting

Adjournment 18:48



Fire Commissioner Jon Couture



Fire Commissioner Dean Thornberry

Fire Commissioner Rick Steele



Fire Chief/Secretary Scott Sorenson