

# **Fire District 3**

**"more than fire..."**

## **BOARD OF FIRE COMMISSIONERS**

### **Minutes**

June 12, 2023

The meeting was called to order by Commissioner Rick Steele at 6:00 pm at Station 31 and on Zoom <https://us02web.zoom.us/j/81188830604>. Commissioner Jon Couture, Commissioner Dean Thornberry, Chief Scott Sorenson, Division Chief Chris Drone, Division Chief Jason Mansfield, Captain Joe Stiffler, FF Jerik Traffie, and Parker Ickert were present on site and Captain Charlie Campbell and FF Kirk Meller were present on Zoom.

#### **Minutes**

- The minutes of May 8, 2023, and May 22, 2023, Regular Meetings and May 18, 2023 Workshop for approval.
- Commissioner Thornberry made a motion to approve the May 8, May 22, and May 18, 2023 minutes as written, Commissioner Couture seconded the motion, the motion passed 3-0.

**Correspondence** – None

**Public Comment** – None

#### **Financial Report**

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|----------------------------|----|--------------|
| • Investments in Fund 6204 | \$ | 5,838,854.39 |
| • Cash in Fund 6204        | \$ | (321,945.87) |
| • Transmittal FD306122023  | \$ | 83,439.79    |
| • Payroll FD3 06/06/2023   | \$ | 328,011.69   |
| • Bond Fund 6225           | \$ | 25,726.92    |
- May Check Register
  - Commissioner Thornberry made a motion to approve Transmittal FD306122023, Payroll 06/06/2023 and the May Check Register. Commissioner Couture seconded the motion, the motion passed 3-0.

#### **Old Business**

- Lid Lift Ballot – Chief Sorenson reported the ballot completed and has been emailed for review.
- Impact Fees – Chief Sorenson reported the County Council will be moving forward in the process. No information on approval to date.
- Open House Pancake Breakfast – Chief Sorenson reported that \$5000 was donated to the beneficiary family. Commissioner Thornberry passed kudos to all FD3 personnel for a job well done.
- Nurse Navigation and BLS Car update – Chief Sorenson reported that preliminary results appear to meet the goal of reducing impacts on the system.
- Rasmussen Appraisal – Chief Sorenson reported the appraisal has been ordered.
- 20<sup>th</sup> Avenue Listing – Chief Sorenson reported that our realtor recommends lowering the price below \$1,000,000. The contract expires on June 30. Commissioner Thornberry provided the name of a person that specializes in commercial property, to discuss feedback and recommendations.

#### **New Business**

- Fire Season – Chief Sorenson reported that debris burning was closed due to conditions

and is now being considered to reopen based on the current weather forecast.

- Recruiting – Division Chief Mansfield presented and reviewed the most recent recruiting flier.
- Strategic Plan – Chief Sorenson reviewed objectives and accomplishments of the 2020 Strategic Plan. Much of the plan has been accomplished. The Board decided to plan for a new planning process, to start in the fall of 2023.
- CRESA Strategic Plan – Chief Sorenson reviewed the status of the new plan. It was presented to the CRESA Board but not adopted. More time is being taken to review and consider the timeline of high priority objectives.
- CARES Program – Chief Sorenson reported that the Clark Cowlitz Fire Rescue Community Assistance Referral and Education Services program was recently presented to interested fire agencies to consider growing the program. The program is an alternative to situations where people don't necessarily need a response from police or an ambulance. CCFR is currently working on an interlocal agreement draft for consideration.
- Clark County Fire Marshal – Chief Sorenson reported that Dan Young will resign effective June 15.
- MFTE – Chief Sorenson and Division Chief Drone presented how the City of Battle Ground's Multi Family Tax Exemptions (MFTE's) are or will affect the district. The Board requested that we draft a letter outlining the impacts to provide to the City Council.
- Tax Increment Financing – Chief Sorenson presented on Cities considering Tax Increment Financing (TIF), as a mechanism for capturing the future tax benefits of real estate improvements, to pay for the present cost of those improvements and how it could reduce fire district funding.
- Insurance Quotes – Chief Sorenson reported working on comparable insurance quotes.
- Chair Signature Authorization Form – the Board signed the Washington State Military Department agreement for mobilization reimbursement.
- Contract Negotiations – Chief Sorenson reported working on contract addendums adding the holiday to recognize Juneteenth.

**Executive Session** – none

**Meeting Schedule**

- |                         |            |               |
|-------------------------|------------|---------------|
| • Monday June 26, 2023  | 18:00 hrs. | Board Meeting |
| • Monday July 10, 2023, | 18:00 hrs. | Board Meeting |

**Adjournment** 18:58



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Fire Commissioner Jon Couture

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Fire Commissioner Rick Steele

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Fire Commissioner Dean Thornberry

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Fire Chief Scott Sorenson