

Fire District 3

“more than fire...”

BOARD OF FIRE COMMISSIONERS

Minutes

December 11, 2023

The meeting was called to order by Commissioner Rick Steele at 6:00 pm at Station 31 and <https://us02web.zoom.us/j/81188830604>. Commissioner Jon Couture, Commissioner Dean Thornberry, Chief Scott Sorenson, Division Chief Chris Drone, Division Chief Jason Mansfield, administrative Officer Michelle Eisenbeis, Captain Andrew Wolf, FF Adam Strizak, FF Brayton Bennett were present. Station 35 was present via zoom.

Oath of Office – the Oath was administered for Rick Steele and Dean Thornberry commissioner positions.

Years of Service Awards - Drew Simpson was presented with his 30-year award.

Minutes

- The minutes of November 27, for approval. Commissioner Thornberry made a motion to approve the November 27, 2023, minutes. Commissioner Couture seconded the motion. The motion passed 3-0.
- The minutes of the November 8, 2023, Joint Workshop – CCFR, CCFD6, CCFD3. Commissioner Thornberry made a motion to approve the November 8, 2023, Workshop minutes. Commissioner Couture seconded the motion. The motion passed 3-0.

Correspondence – none

Public Comment - none

Financial Report

● Investments in Fund 6204	\$	5,168,396.29
● Cash in Fund 6204	\$	(299,086.59)
● Transmittal FD312112023	\$	30,853.82
● Payroll FD3 12/08/2023	\$	310,355.22
● Bond Fund 6225	\$	26,101.36

Old Business

- 20th Avenue Property – the Board discussed lowering the listing price of \$1.2 million, but decided to leave as is.
- Chief Levy Meetings Levy Inputs – Chief Sorenson presented public inputs received from levy meetings.
 - Voting - did not vote, did not know, but would have voted yes, voter apathy, summer, no other important issues on ballot, low turnout.
 - Service levels - many have not used service, may not understand importance Impacts to apartment dwellings.
 - Government/taxes - new tax with annexation. MFTE (Multi Family Tax Exemption), lost job, cannot afford Washington State taxes, The City has not done enough with the money saved in annexation, The City will take over.
 - Growth - does not want to pay for the growth, fire impact fees are important.
- 2023 Awards – Chief Sorenson reminded the Board about the 2023 Awards Celebration to be held on December 14.

New Business

- 2023 Budget Amendment Resolution – Chief Sorenson presented Resolution 2023-08 2023 Budget Amendment for review. The amendment adds the GO Bond of \$775,000.00 on the revenue budget, and \$775,000.00 expenditure budget (used toward the purchase of two fire engines). Commissioner Thornberry made a motion to approve Resolution 2023-08 2023 Budget Amendment. Commissioner Couture seconded the motion. The motion passed 3-0.
- Board Meeting Revenue/Levy Meetings – Chief Sorenson inquired if the Board would be interested in participating in public meetings concerning future levy and funding needs. The Board confirmed they would.
- Toy Food Drive – Administrative Officer Eisenbeis reported on this year's drive. Savanna Wood is leading this drive, and it is going well.
- Chief Reports –

Division Chief Drone

New Development

Pre-Applications Since May 2023:

- PAC23-0020, 228506000, Lingel Subdivision, 60 acre 223 attached single family homes
- PAC23-0023, 194142000, 46 lot single family subdivision S Parkway
- PAC23-0013, 607174000, 90 lot single family home subdivision, NW 14th St
- PAC23-0021, 192606000, Firm Foundation High School, 80,000 SF of buildings with 250 students
- PAC23-0022, 91050532, 2 story 20,000 SF 37 bed memory care facility NW 1st Way and NW 18th Way
- PAC23-0009, 986033014, 8,000 SF Office Building, West Main
- PAC23-0011, 192201000, 4 building fully enclosed self storage facility, 64,400 SF (SE Commerce Ave)
- PAC23-0012, 986029966, IHOP/Super Chix Restaurant, 6,620 SF – Scotton Way South of Walmart
- PAC23-0014, 91050002, 23,000 SF School Operations Building, N Parkway
- (All projects will be added to new development shared google map)

Stats

- 134 New Construction Fire Plan Reviews Conducted – 44K in revenue
- 356 Annual Fire Inspections conducted.
- 11 fire investigations conducted.
- 119 Home Wildfire Risk Assessments performed.
- 293 ITM reviews completed.
- 146 Public Education/Community Risk Activities conducted (CPR, school visits, ext training, smoke alarm installs - Reached 15,523 people)

Other

- Strategic Plan Surveys went out Dec 4
- Capital Facilities Plan
- Impact Fees
- Building Official

Division Chief Mansfield

- YTD Incidents 4,909
- Avg on-scene time 21 Minutes, 43 seconds
- December Call Volume 158 Incidents YTD
- Monthly average 409 Incidents
- July 500 Incidents
- August 511 Incidents

Chief Sorenson

- Levy Dates – Neighboring agencies are looking at August.
- EMS D2 - Met with Sue Marshall, Board meeting will be scheduled.
- MFTE – Fontenette meeting will be scheduled.
- Working on and Annual Report and updating Service Delivery Objectives
- CERT will be held at Station 31 spring 2024.
- Purchase orders system using online form.
- CRESA – floor improvements, phone system, backup, Don Chaney
- Public Works - billing for equipment
- Response Boundaries, Truck Response, Vancouver – response 4 and 2,
- River Ops10, bridge response
- 2024 Chair – the Board selected Dean Thornberry as the 2024 Chair.
- Meeting December 26, 2023 – the Board chose to cancel the December 26, 2023, Meeting.

Executive Session - none

Meeting Schedule

- Monday December 11, 2023, 18:00 hrs. Board Meeting
- Monday January 8, 2024, 18:00 hrs. Board Meeting

Adjournment 19:11

Fire Commissioner Jon Couture



Fire Commissioner Dean Thornberry

Fire Commissioner Rick Steele



Fire Chief Scott Sorenson